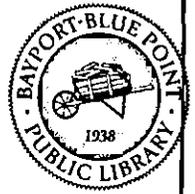


Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 • Phone (631) 363-6133 Fax (631) 868-3520



A regular meeting of the Board of Trustees of the Bayport-Blue Point Public Library will be held on Tuesday, March 10, 2026 at 5:00pm in the Library

AGENDA

- I. Open Meeting
- II. Pledge of Allegiance
- III. Public comment
- IV. Approval of the minutes
- V. Correspondence
- VI. Financial Report
- VII. Warrant 'Schedule of Claims' & Payroll
- VIII. Personnel Report

- IX. Director's Report
- X. Committee Reports
- XI. Old Business
 - a. 2026-2027 Trustee Election & Budget Vote
- XII. New Business
- XIII. Public comment
- XIV. Executive Session
 - a. Personnel
- XV. Adjournment

Next meeting Tuesday, March 31, 2026 7:00 PM

Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 • Phone (631) 363-6133 Fax (631) 868-3520



REGULAR MEETING OF BAYPORT BLUE POINT PUBLIC LIBRARY BOARD OF TRUSTEES

02/10/2026

I. CALL TO ORDER

Trustee Devine called the meeting to order at 7:07 p.m. Present were Trustee Devine, Trustee Borowski, Trustee McAward and Trustee Draffin, Director Mike Firestone, and Assistant Director Wendy Bennett to take the minutes. Guests were Ted & Cathy Ramos, and Rob Cutrone.

II. APPROVAL OF MINUTES

Motion made by Trustee Draffin, seconded by Trustee Borowski to accept the minutes of the January 13, 2026 Regular Meeting of the Board of Trustees; approved by all (4-0).

III. FINANCIAL REPORTS & SCHEDULE OF CLAIMS

Motion made by Trustee Borowski, seconded by Trustee McAward to approve the **Bank Reconciliation & Financial Report for Operating Fund** dated December 2025; approved by all (4-0).

Motion made by Trustee McAward, seconded by Trustee Draffin, to approve the Operating Fund Schedule of Claims dated 02/10/2026 (**Check Detail Report**); approved by all (4-0).

Motion made by Trustee Borowski, seconded by Trustee Draffin, to approve the listed prepays, as presented, that were paid since last board meeting dated January 14, 2026 through February 9, 2026. (Checks between meetings); approved by all (4-0).

Motion made by Trustee McAward, seconded by Trustee Borowski to approve the Payroll Reports dated 01/15/2026 and 01/29/2026; approved by all (4-0).

IV. PERSONNEL REPORT

Motion made by Trustee Draffin, seconded by Trustee Borowski to approve a CS-150s as presented dated 01/20/2026 and 02/02/2026; approved by all (4-0).

V. DIRECTOR'S REPORT

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

Motion made by Trustee Borowski, seconded by Trustee Draffin to enter executive session at 7:26 p.m.; approved by all (4-0).

Motion made by Trustee Borowski, seconded by Trustee McAward to exit executive session at 8:12 p.m.; approved by all (4-0).

Motion made by Trustee McAward, seconded by Trustee Borowski to approve the Café Lease with CoHo Coffee, effective March 1, 2026; approved by all (4-0).

X. ADJOURNMENT

Motion made by Trustee Borowski, seconded by Trustee McAward to adjourn the meeting at 8:25 p.m.; approved by all (4-0).

Respectfully submitted,
Wendy Bennett

BAYPORT-BLUE POINT PUBLIC LIBRARY
186 MIDDLE ROAD
BLUE POINT, N.Y. 11715 - 1932
(631)363-6133

BANK RECONCILIATION FOR JANUARY 2026

M & T BANK CHECKING GENERAL ACCOUNT

January 1, 2026	<u>BALANCE PER LIBRARY BOOKS:</u>	
	BALANCE PER LIBRARY BOOKS:	\$95,300.19
	RECEIPTS:	
	TAX REVENUE	451,522.94
	SCLS LOAN PROCEEDS	125,000.00
	ERATE REFUND	5,702.00
	ADULT PROGRAMS	4,566.00
	DONATION	3,642.55
	OTHER INCOME	1,533.00
	TICKETS SALES	1,304.00
	PASSPORT FEES	1,190.00
	MAKERSPACE	429.44
	COPIER	246.10
	EV CHARGING STATION	126.49
	FINES	98.50
	INTEREST	18.81
	JUVENILE PROGRAMS	10.00
	FRIENDS PASS THROUGH	10.00
	FAX	4.30
	SQUARE/PAYFLOW FEES/MISC EXPENSE	(198.61)
		<u>595,205.52</u>
	TOTAL(Book Balance + Receipts)	690,505.71
	LESS: JANUARY DISBURSEMENTS	<u>481,601.85</u>
January 31, 2026	BALANCE PER LIBRARY BOOKS:	<u><u>\$208,903.86</u></u>
January 31, 2026	<u>BALANCE PER BANK:</u>	
	BALANCE PER BANK:	\$227,649.12
	JANUARY FINES DEPOSITED IN FEBRUARY	<u>0.00</u>
	TOTAL(Bank Bal + O/S deposits)	227,649.12
	LESS: JANUARY OUTSTANDING CHECKS	<u>18,745.26</u>
January 31, 2026	BALANCE PER BANK:	<u><u>\$208,903.86</u></u>

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

March 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77851	03/10/2026	A TIME FOR KIDS		
	03/10/2026	A TIME FOR KIDS	JUV PROGRAM	165.00
TOTAL				<u>165.00</u>
77852	03/10/2026	AMAZON CAPITAL SERVICES		
	03/10/2026	AMAZON CAPITAL SERVICES	ADULT BOOKS	1,604.20
		AMAZON CAPITAL SERVICES	ADULT PROGRAMS	133.69
		AMAZON CAPITAL SERVICES	JUV BOOKS	376.84
		AMAZON CAPITAL SERVICES	JUV PROGRAMS	148.26
		AMAZON CAPITAL SERVICES	MAKERSPACE	168.23
		AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	58.78
		AMAZON CAPITAL SERVICES	YA BOOKS	33.52
		AMAZON CAPITAL SERVICES	YA PROGRAMS	312.02
TOTAL				<u>2,835.54</u>
77853	03/10/2026	BALDESSARI & COSTER LLP		
	03/10/2026	BALDESSARI & COSTER LLP	ACCOUNTING FEES	424.52
TOTAL				<u>424.52</u>
77854	03/10/2026	BAYPORT-BLUE POINT UNION FREE SCHOOL DIST		
	03/10/2026	BAYPORT-BLUE POINT UNION FREE SCHOOL D SECURITY SALARIES		2,000.00
TOTAL				<u>2,000.00</u>
77855	03/10/2026	BOOKPAGE		
	03/10/2026	BOOKPAGE	PERIODICALS	438.00
TOTAL				<u>438.00</u>
77856	03/10/2026	BRIAN ADWAR		
	03/10/2026	BRIAN ADWAR	ADULT PROGRAMS	440.00
TOTAL				<u>440.00</u>
77857	03/10/2026	BRINKMAN HARDWARE		
	03/10/2026	BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	397.43
TOTAL				<u>397.43</u>
77858	03/10/2026	CCP SOLUTIONS, LLC		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

March 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	03/10/2026	CCP SOLUTIONS, LLC	R/M COPIERS	<u>1,007.76</u>
TOTAL				1,007.76
77859	03/10/2026	CENTER POINT LARGE PRINT		
	03/10/2026	CENTER POINT LARGE PRINT	ADULT BOOKS	30.71
		CENTER POINT LARGE PRINT	ADULT BOOKS	35.07
		CENTER POINT LARGE PRINT	ADULT BOOKS	32.21
		CENTER POINT LARGE PRINT	ADULT BOOKS	<u>63.67</u>
TOTAL				161.66
77860	03/10/2026	COHO COFFEE HOUSE		
	03/10/2026	COHO COFFEE HOUSE	R/M CLEANING	<u>300.00</u>
TOTAL				300.00
77861	03/10/2026	DEBORAH SCHMIEDER		
	03/10/2026	DEBORAH SCHMIEDER	ADULT PROGRAM	<u>100.00</u>
TOTAL				100.00
77862	03/10/2026	DEMCO		
	03/10/2026	DEMCO	OFFICE AND LIBRARY SUPPLI	<u>271.56</u>
TOTAL				271.56
77863	03/10/2026	DIANE ARONSEN		
	03/10/2026	DIANE ARONSEN	ADULT PROGRAM	75.00
		DIANE ARONSEN	ADULT PROGRAM	75.00
		DIANE ARONSEN	ADULT PROGRAM	<u>225.00</u>
TOTAL				375.00
77864	03/10/2026	DRIVERS LICENSE GUIDE COMPANY		
	03/10/2026	DRIVERS LICENSE GUIDE COMPANY	OFFICE SUPPLIES	<u>33.95</u>
TOTAL				33.95
77865	03/10/2026	EILEEN SWANBERG		
	03/10/2026	EILEEN SWANBERG	ADULT PROGRAM	<u>75.00</u>
TOTAL				75.00
77866	03/10/2026	ELDOR CONTRACTING CORP		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

March 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	03/10/2026	ELDOR CONTRACTING CORP	R/M MISC REPAIRS	3,019.52
TOTAL				3,019.52
77867	03/10/2026	ELECTRONIX SYSTEMS		
	03/10/2026	ELECTRONIX SYSTEMS	R/M ALARMS	200.00
		ELECTRONIX SYSTEMS	R/M ALARMS	176.85
TOTAL				376.85
77868	03/10/2026	EMERALD ISLAND		
	03/10/2026	EMERALD ISLAND	CUSTODIAL SUPPLIES	640.72
TOTAL				640.72
77869	03/10/2026	GREAT SOUTH BAY LANDSCAPING		
	03/10/2026	GREAT SOUTH BAY LANDSCAPING	R/M LANDSCAPING	2,491.67
TOTAL				2,491.67
77870	03/10/2026	JENNIFER FRASCOGNA		
	03/10/2026	JENNIFER FRASCOGNA	ADULT PROGRAMS	320.00
		JENNIFER FRASCOGNA	ADULT PROGRAMS	400.00
		JENNIFER FRASCOGNA	ADULT PROGRAMS	400.00
		JENNIFER FRASCOGNA	ADULT PROGRAMS	320.00
TOTAL				1,440.00
77871	03/10/2026	JESSICA FURIA		
	03/10/2026	JESSICA FURIA	ADULT PROGRAM	75.00
TOTAL				75.00
77872	03/10/2026	JOYCE WALKER		
	03/10/2026	JOYCE WALKER	ADULT PROGRAMS	340.00
TOTAL				340.00
77873	03/10/2026	KANOPY, INC.		
	03/10/2026	KANOPY, INC.	REF/ONLINE SERVICES	159.00
TOTAL				159.00
77874	03/10/2026	KARL AUWAERTER		
	03/10/2026	KARL AUWAERTER	ADULT PROGRAM	150.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

March 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL				150.00
77875	03/10/2026	KEVIN SEAMAN		
	03/10/2026	KEVIN SEAMAN	LEGAL FEES	2,117.50
TOTAL				2,117.50
77876	03/10/2026	KIMBERLY HENSON		
	03/10/2026	KIMBERLY HENSON	ADULT PROGRAM	200.00
TOTAL				200.00
77877	03/10/2026	LARSON'S SEASONAL ENTERPRISES INC.		
	03/10/2026	LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	225.00
		LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	392.00
		LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	2,437.00
		LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	295.00
		LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	555.00
TOTAL				3,904.00
77878	03/10/2026	LIL TOTS SPORTS STUDIO		
	03/10/2026	LIL TOTS SPORTS STUDIO	JUV PROGRAMS	110.00
TOTAL				110.00
77879	03/10/2026	LINDA BOHMAN		
	03/10/2026	LINDA BOHMAN	ADULT PROGRAMS	225.00
TOTAL				225.00
77880	03/10/2026	MCJ CLEANING SERVICES CORP.		
	03/10/2026	MCJ CLEANING SERVICES CORP.	R/M CLEANING SERVICE	3,500.00
		MCJ CLEANING SERVICES CORP.	R/M CLEANING SERVICE	1,750.00
TOTAL				5,250.00
77881	03/10/2026	MEGHAN VANKURIN		
	03/10/2026	MEGHAN VANKURIN	JUV PROGRAMS	150.00
TOTAL				150.00
77882	03/10/2026	MICHAEL GALLAGHER, CPA		
	03/10/2026	MICHAEL GALLAGHER, CPA	ACCOUNTING FEES	600.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

March 10, 2026

Num	Date	Source Name	Memo	Paid Amount
TOTAL				600.00
77883	03/10/2026	MIDWEST TAPE		
	03/10/2026	MIDWEST TAPE	ADULT MEDIA	802.82
TOTAL				802.82
77884	03/10/2026	MIDWEST TAPE -HOOPLA		
	03/10/2026	MIDWEST TAPE -HOOPLA	REF/ONLINE SERVICES	954.42
TOTAL				954.42
77885	03/10/2026	OCLC INC.		
	03/10/2026	OCLC INC.	REF/ONLINE SERVICES	313.24
		OCLC INC.	REF/ONLINE SERVICES	333.46
TOTAL				646.70
77886	03/10/2026	PAUL JOSEPH, LLC.		
	03/10/2026	PAUL JOSEPH, LLC.	MUSIC PROGRAMS	700.00
TOTAL				700.00
77887	03/10/2026	PLAYAWAY PRODUCTS		
	03/10/2026	PLAYAWAY PRODUCTS	JUV MEDIA	754.18
TOTAL				754.18
77888	03/10/2026	QUOGUE WILDLIFE REFUGE		
	03/10/2026	QUOGUE WILDLIFE REFUGE	ADULT PROGRAM	250.00
TOTAL				250.00
77889	03/10/2026	QWICK CRAFT, LLC		
	03/10/2026	QWICK CRAFT, LLC	ADULT PROGRAM	460.00
TOTAL				460.00
77890	03/10/2026	ROBIN ROSEN-O'LEARY		
	03/10/2026	ROBIN ROSEN-O'LEARY	ADULT PROGRAM	490.00
TOTAL				490.00
77891	03/10/2026	RONALD F. DEVINE, JR		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

March 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	03/10/2026	RONALD F. DEVINE, JR	PROF FEES - OTHER	203.63
TOTAL				203.63
77892	03/10/2026	RYAN O'ROURKE		
	03/10/2026	RYAN O'ROURKE	PROF FEES OTHER	50.00
TOTAL				50.00
77893	03/10/2026	SCLS		
	03/10/2026	SCLS	SCLS - MEMBER SUPPORT	25,558.00
		SCLS	POSTAGE	18.50
		SCLS	OFFICE SUPPLIES	14.75
	03/10/2026	SCLS	SCLS MUSIC LICENSE	275.02
TOTAL				25,866.27
77894	03/10/2026	SEARLES GRAPHICS, INC.		
	03/10/2026	SEARLES GRAPHICS, INC.	PRINTING	5,345.00
TOTAL				5,345.00
77895	03/10/2026	SPROUTS AND FRIENDS, INC.		
	03/10/2026	SPROUTS AND FRIENDS, INC.	JUV PROGRAM	150.00
		SPROUTS AND FRIENDS, INC.	JUV PROGRAMS	600.00
TOTAL				750.00
77896	03/10/2026	STERICYCLE, INC.		
	03/10/2026	STERICYCLE, INC.	R/M SHREDDING	269.56
TOTAL				269.56
77897	03/10/2026	STEVE KUHN		
	03/10/2026	STEVE KUHN	ADULT PROGRAM	200.00
TOTAL				200.00
77898	03/10/2026	THERMAL SOLUTIONS		
	03/10/2026	THERMAL SOLUTIONS	R/M HVAC	3,882.50
TOTAL				3,882.50
77899	03/10/2026	VANESA HOLZHAUSER		
	03/10/2026	VANESA HOLZHAUSER	ADULT PROGRAM	360.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

March 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL				360.00
77900	03/10/2026	W.B.MASON		
	03/10/2026	W.B.MASON	OFFICE SUPPLIES	82.96
		W.B.MASON	OFFICE SUPPLIES	447.01
		W.B.MASON	OFFICE SUPPLIES	330.35
		W.B.MASON	OFFICE SUPPLIES	328.93
		W.B.MASON	OFFICE SUPPLIES	37.98
		W.B.MASON	OFFICE SUPPLIES	374.64
TOTAL				<u>1,601.87</u>
77901	03/10/2026	WT COX INFORMATION SERVICES		
	03/10/2026	WT COX INFORMATION SERVICES	MAGAZINES	344.98
TOTAL				<u>344.98</u>
77902	03/10/2026	ZOOBEAN INC.		
	03/10/2026	ZOOBEAN INC.	REF/ONLINE SERVICES	1,082.66
TOTAL				<u>1,082.66</u>
				75,289.27

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

February 11 through March 9, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77829	02/11/2026	NATIONAL GRID		
	02/11/2026	NATIONAL GRID	UTILITIES - 203 BLUE POINT AVE	1,108.70
		NATIONAL GRID	UTILITIES - 94 BLUE POINT AVE	291.57
		NATIONAL GRID	UTILITIES - 186 MIDDLE RD	858.89
TOTAL				<u>2,259.16</u>
77830	02/11/2026	NYS EMPLOYEE'S HEALTH INSURANCE		
	02/11/2026	NYS EMPLOYEE'S HEALTH INSURANCE	HEALTH INSURANCE	45,481.02
TOTAL				<u>45,481.02</u>
77831	02/11/2026	POSTMASTER		
	02/11/2026	POSTMASTER	POSTAGE	109.14
TOTAL				<u>109.14</u>
77832	02/11/2026	SUFFOLK COUNTY WATER AUTHORITY		
	02/11/2026	SUFFOLK COUNTY WATER AUTHORITY	UTILITIES - 186 MIDDLE RD	92.68
TOTAL				<u>92.68</u>
77833	02/11/2026	POSTMASTER		
	02/11/2026	POSTMASTER	POSTAGE	806.83
TOTAL				<u>806.83</u>
77834	02/17/2026	LAURA BISHOP		
	02/17/2026	LAURA BISHOP	2-12-26 REPLACEMENT PAYCHEC	630.81
TOTAL				<u>630.81</u>
77835	02/17/2026	OPTIMUM		
	02/17/2026	OPTIMUM	UTILITIES - 203 BLUE POINT AVE	234.71
TOTAL				<u>234.71</u>
77836	02/17/2026	WELLS FARGO FINANCAIL LEASING		
	02/17/2026	WELLS FARGO FINANCAIL LEASING	R/M COPIERS	746.00
TOTAL				<u>746.00</u>
77837	02/17/2026	EQUITBLE		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

February 11 through March 9, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	02/17/2026	EQUITBLE	EQUITABLE PAYABLE	730.00
TOTAL				<u>730.00</u>
77838	02/17/2026	GUARDIAN		
	02/17/2026	GUARDIAN	GUARDIAN PAYABLE	912.12
TOTAL				<u>912.12</u>
77839	02/17/2026	NET2PHONE		
	02/17/2026	NET2PHONE	TELEPHONES	205.20
TOTAL				<u>205.20</u>
77840	02/17/2026	T ROWE PRICE		
	02/17/2026	T ROWE PRICE	T. ROWE PAYABLE	547.46
TOTAL				<u>547.46</u>
77841	03/02/2026	EQUITBLE		
	03/02/2026	EQUITBLE	EQUITABLE PAYABLE	730.00
TOTAL				<u>730.00</u>
77842	03/02/2026	OPTIMUM		
	03/02/2026	OPTIMUM	TELEPHONES	569.71
TOTAL				<u>569.71</u>
77843	03/02/2026	PSEGLI		
	03/02/2026	PSEGLI	UTILITIES - 186 GARAGE	19.54
TOTAL				<u>19.54</u>
77844	03/02/2026	T MOBILE		
	03/02/2026	T MOBILE	TELEPHONES	378.96
TOTAL				<u>378.96</u>
77845	03/02/2026	T ROWE PRICE		
	03/02/2026	T ROWE PRICE	T ROWE PAYABLE	593.57
TOTAL				<u>593.57</u>
77846	03/04/2026	AFFLAC NEW YORK		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

February 11 through March 9, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	03/04/2026	AFFLAC NEW YORK	AFLAC PAYABLE	244.20
TOTAL				244.20
77847	03/04/2026	FIRST CITIZEN'S BANK & TRUST CO.		
	03/04/2026	FIRST CITIZEN'S BANK & TRUST CO.	R/M COPY MACHINES	274.89
TOTAL				274.89
77848	03/04/2026	NATIONAL GRID		
	03/04/2026	NATIONAL GRID	UTILITIES - 203 BLUE PT	2,172.14
		NATIONAL GRID	UTILITIES - 186 MIDDLE RD	1,869.51
		NATIONAL GRID	UTILITIES - 94 BLUE PT	332.68
TOTAL				4,374.33
77849	03/04/2026	PSEGLI		
	03/04/2026	PSEGLI	UTILITIES - 203 BLUE PT AVE	732.30
		PSEGLI	UTILITIES - 94 BLUE PT AVE	98.66
TOTAL				830.96
77850	03/04/2026	PSEGLI		
	03/04/2026	PSEGLI	UTILITIES - 186 MIDDLE RD	12,543.99
TOTAL				12,543.99
				73,315.28

Pay Group: BW

Bayport Blue Point Public Library

Period End Date: 2/7/2026

Check Date: 2/12/2026

Pay Period: 3

Run Date: 2/10/2026

Payroll Type: Regular Payroll

***** PAYROLL FUNDING *****

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****2740	4	\$1,653.07	\$0.00
Direct Deposits	M & T BANK	*****0046	*****2740	47	\$0.00	\$35,598.54
Totals:				51	\$1,653.07	\$35,598.54
Tax Liabilities	M & T BANK	*****0046	*****2740		\$0.00	\$13,230.37
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****2740		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****2740		\$0.00	\$608.74
Totals:					\$0.00	\$13,839.11
Total ACH Debit:						\$49,437.65
						Impound Date: 2/11/2026
Total Payroll Funding (all items):						\$51,090.72

***** PAYROLL TOTALS *****

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$1,653.07	Total Live Checks	\$1,653.07	Total Live Checks	4	Active Employees Paid	50
Direct Deposits	\$35,598.54	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$37,251.61	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	50
Total Taxes	\$13,230.37	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	61
**** Total Payroll	\$50,481.98	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (47)	\$35,598.54	Vouchers (Direct Deposit)	46	Terminated Employee Count	69
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	130
**** Adjusted Total	\$50,481.98	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	50
				Zero Net Checks	0	Active Employees this Month	61
						Employees with W2 Data	59
						Active Employees Not Paid	11
						Active (Hired) EEs Not Paid	11

Pay Group: BW

Bayport Blue Point Public Library

Period End Date: 2/21/2026

Check Date: 2/26/2026

Pay Period: 4

Run Date: 2/23/2026

Run Number: 55

Payroll Type: Regular Payroll

*** PAYROLL FUNDING ***

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****2740	5	\$1,703.57	\$0.00
Direct Deposits	M & T BANK	*****0046	*****2740	53	\$0.00	\$38,199.80
Totals:				58	\$1,703.57	\$38,199.80
Tax Liabilities	M & T BANK	*****0046	*****2740		\$0.00	\$14,029.51
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****2740		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****2740		\$0.00	\$611.74
Totals:					\$0.00	\$14,641.25
Total ACH Debit:						\$52,841.05
Total Payroll Funding (all items):						\$54,544.62

*** PAYROLL TOTALS ***

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$1,703.57	Total Live Checks	\$1,703.57	Total Live Checks	5	Active Employees Paid	57
Direct Deposits	\$38,199.80	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$39,903.37	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	57
Total Taxes	\$14,029.51	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	61
**** Total Payroll	\$53,932.88	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (53)	\$38,199.80	Vouchers (Direct Deposit)	52	Terminated Employee Count	69
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	130
**** Adjusted Total	\$53,932.88	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	59
				Zero Net Checks	0	Active Employees this Month	61
						Employees with W2 Data	60
						Active Employees Not Paid	4
						Active (Hired) EEs Not Paid	4

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
2/26/2026

Bayport-Blue Point Public Library

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or AT/CI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
RL/APT	CARSON, JILLIAN		LIBRARIAN TRAINEE (CHILDREN'S SERVICES)	\$26.22/HR	NOT TO EXCEED 17.5 HRS/WK	02/15/26	24-1162-84 22-01853
A T	PERNICE, JULIE A		LIBRARIAN I (CHILDREN'S SERVICES)	\$32.74/HR		03/08/26- 06/06/26	24-1162-155 18-01721

DID YOU:

1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?
2. Request and canvass an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?
4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION.
 (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

The above changes are hereby certified as being in accordance with Civil Service Requirements.

- APPROVED DISAPPROVED
 APPROVED AS NOTED

Mind It

Signature of Appointing Authority