

Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 • Phone (631) 363-6133 Fax (631) 868-3520



A regular meeting of the Board of Trustees of the Bayport-Blue Point Public Library will be held on Tuesday, February 10, 2026 at 7:00pm in the Library

AGENDA

- I. Open Meeting
- II. Pledge of Allegiance
- III. Public comment
- IV. Approval of the minutes
- V. Correspondence

- VI. Financial Report
- VII. Warrant 'Schedule of Claims' & Payroll
- VIII. Personnel Report

- IX. Director's Report

- X. Committee Reports

- XI. Old Business
 - a. 2026-2027 Budget & Trustee Election Date

- XII. New Business

- XIII. Public comment
- XIV. Executive Session
- XV. Adjournment

Next meeting Tuesday, March 10, 2026 7:00 PM

Bayport - Blue Point Public Library

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REGULAR MEETING OF BAYPORT BLUE POINT PUBLIC LIBRARY BOARD OF TRUSTEES

01/13/2026

I. CALL TO ORDER

Trustee Devine called the meeting to order at 7:00 p.m. Present were Trustee Devine, Trustee McAward, Trustee Borowski, Trustee Draffin, Trustee Adams, Director Mike Firestone to take minutes and guest Marlene Brennan.

II. APPROVAL OF MINUTES

Motion made by Trustee Borowski, seconded by Trustee Adams to accept the minutes of the December 9, 2025 Regular Meeting of the Board of Trustees; approved by all

Motion made by Trustee McAward, seconded by Trustee Adams to accept the minutes of the December 9, 2025 Special Meeting of the Board of Trustees; approved by all

III. FINANCIAL REPORTS & SCHEDULE OF CLAIMS

Motion made by Trustee Borowski, seconded by Trustee Adams to approve the **Bank Reconciliation & Financial Report for Operating Fund** dated November 2025; approved by all.

Motion made by Trustee McAward, seconded by Trustee Draffin, to approve the Operating Fund Schedule of Claims dated 01/13/2026 (**Check Detail Report**); approved by all.

Motion made by Trustee McAward, seconded by Trustee Borowski, to approve the listed prepays, as presented, that were paid since last board meeting dated December 10, 2025 through January 12, 2026. (Checks between meetings); approved by all.

Motion made by Trustee McAward, seconded by Trustee Draffin to approve the Payroll Reports dated 12/4, 12/18 & 12/29/2025; approved by all.

IV. PERSONNEL REPORT

Motion made by Trustee McAward, seconded by Trustee Borowski to approve a CS-150 dated 12/5/2025 & 1/5/2026 (2x); approved by all.

V. DIRECTOR'S REPORT

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

Motion made by Trustee Adams, seconded by Trustee Borowski to enter executive session for Contracts at 7:24 p.m.; approved by all.

Motion made by Trustee McAward, seconded by Trustee Borowski to exit executive session at 7:35 p.m.; approved by all.

X. ADJOURNMENT

Motion made by Trustee McAward, seconded by Trustee Borowski, to adjourn the meeting at 7:36 p.m.; approved by all.

Respectfully submitted,
Mike Firestone

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

February 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77781	02/10/2026	A TIME FOR KIDS		
	02/10/2026	A TIME FOR KIDS	JUV PROGRAM	165.00
TOTAL				<u>165.00</u>
77782	02/10/2026	AMAL VILLOTH		
	02/10/2026	AMAL VILLOTH	ADULT PROGRAM	225.00
TOTAL				<u>225.00</u>
77783	02/10/2026	AMAZON CAPITAL SERVICES		
	02/10/2026	AMAZON CAPITAL SERVICES	ADULT BOOKS	1730.89
		AMAZON CAPITAL SERVICES	ADULT PROGRAMS	76.94
		AMAZON CAPITAL SERVICES	CUSTODIAL SUPPLIES	48.03
		AMAZON CAPITAL SERVICES	JUV BOOKS	957.36
		AMAZON CAPITAL SERVICES	JUV PROGRAMS	106.76
		AMAZON CAPITAL SERVICES	MAKERSPACE	557.11
		AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	46.27
		AMAZON CAPITAL SERVICES	YA BOOKS	877.43
		AMAZON CAPITAL SERVICES	YA PROGRAMS	107.40
TOTAL				<u>4508.19</u>
77784	02/10/2026	AMERICAN EXPRESS		
	02/10/2026	AMERICAN EXPRESS	ADULT PROGRAMS	22.94
		AMERICAN EXPRESS	CUSTODIAL SUPPLIES	22.43
		AMERICAN EXPRESS	JUV PROGRAMS	188.15
		AMERICAN EXPRESS	LIBRARY MISC.	164.77
		AMERICAN EXPRESS	MAKERSPACE	48.91
		AMERICAN EXPRESS	PERIODICALS	1206.08
		AMERICAN EXPRESS	POSTAGE	167.83
		AMERICAN EXPRESS	PROF FEES OTHER	886.73
		AMERICAN EXPRESS	SOFTWARE	1938.52
		AMERICAN EXPRESS	TELEPHONES	804.63
		AMERICAN EXPRESS	YA PROGRAMS	239.61
TOTAL				<u>5690.60</u>
77785	02/10/2026	Anne Soper -E		
	02/10/2026	Anne Soper -E	ADULT PROGRAMS	244.13
TOTAL				<u>244.13</u>
77786	02/10/2026	APPLE INC.		

BAYPORT - BLUE POINT PUBLIC LIBRARY

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February 10, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	02/10/2026	APPLE INC.	COMPUTER EQUIPMENT	1552.00
TOTAL				<u>1552.00</u>
77787	02/10/2026	BAYPORT-BLUE POINT UNION FREE SCHOOL DIST		
	02/10/2026	BAYPORT-BLUE POINT UNION FREE SCHOOL D SECURITY SALARIES		2000.00
TOTAL				<u>2000.00</u>
77788	02/10/2026	BAYPORT FLOWER HOUSE		
	02/10/2026	BAYPORT FLOWER HOUSE	LIBRARY - MISC.	304.99
TOTAL				<u>304.99</u>
77789	02/10/2026	BRINKMAN HARDWARE		
	02/10/2026	BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	40.82
TOTAL				<u>40.82</u>
77790	02/10/2026	CCP SOLUTIONS, LLC		
	02/10/2026	CCP SOLUTIONS, LLC	R/M COPIERS	1091.67
TOTAL				<u>1091.67</u>
77791	02/10/2026	DEARREADER.COM LLC		
	02/10/2026	DEARREADER.COM LLC	REF/ONLINE SERVICES	1800.00
TOTAL				<u>1800.00</u>
77792	02/10/2026	DEBORAH SCHMIEDER		
	02/10/2026	DEBORAH SCHMIEDER	ADULT PROGRAMS	100.00
TOTAL				<u>100.00</u>
77793	02/10/2026	DIANE ARONSEN		
	02/10/2026	DIANE ARONSEN	ADULT PROGRAM	225.00
		DIANE ARONSEN	ADULT PROGRAM	150.00
		DIANE ARONSEN	ADULT PROGRAM	150.00
TOTAL				<u>525.00</u>
77794	02/10/2026	EMERALD ISLAND		
	02/10/2026	EMERALD ISLAND	CUSTODIAL SUPPLIES	428.63
TOTAL				<u>428.63</u>

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77795	02/10/2026	ERINN FUREY		
	02/10/2026	ERINN FUREY	JUV PROGRAM	500.00
TOTAL				<u>500.00</u>
77796	02/10/2026	GREAT SOUTH BAY LANDSCAPING		
	02/10/2026	GREAT SOUTH BAY LANDSCAPING	R/M LANDSCAPING	2491.67
TOTAL				<u>2491.67</u>
77797	02/10/2026	HOME HEALTH AND SPIRIT CO.		
	02/10/2026	HOME HEALTH AND SPIRIT CO.	ADULT PROGRAM	493.00
TOTAL				<u>493.00</u>
77798	02/10/2026	J.K.HODGE		
	02/10/2026	J.K.HODGE	ADULT PROGRAMS	175.00
TOTAL				<u>175.00</u>
77799	02/10/2026	JENNIFER FRASCOGNA		
	02/10/2026	JENNIFER FRASCOGNA	ADULT PROGRAM	320.00
		JENNIFER FRASCOGNA	ADULT PROGRAM	320.00
		JENNIFER FRASCOGNA	ADULT PROGRAM	320.00
		JENNIFER FRASCOGNA	ADULT PROGRAM	320.00
TOTAL				<u>1280.00</u>
77800	02/10/2026	JENNIFER ITZKIN		
	02/10/2026	JENNIFER ITZKIN	PROF FEES - OTHER	40.00
		JENNIFER ITZKIN	YA PROGRAM	30.18
TOTAL				<u>70.18</u>
77801	02/10/2026	JESSICA FURIA		
	02/10/2026	JESSICA FURIA	ADULT PROGRAMS	150.00
TOTAL				<u>150.00</u>
77802	02/10/2026	JOYCE WALKER		
	02/10/2026	JOYCE WALKER	ADULT PROGRAMS	255.00
TOTAL				<u>255.00</u>

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77803	02/10/2026	JULIE PERNICE		
	02/10/2026	JULIE PERNICE	JUV PROGRAM	6.25
TOTAL				<u>6.25</u>
77804	02/10/2026	KEVIN SEAMAN		
	02/10/2026	KEVIN SEAMAN	LEGAL FEES	275.00
TOTAL				<u>275.00</u>
77805	02/10/2026	KING KULLEN GROCERY CORP, INC.		
	02/10/2026	KING KULLEN GROCERY CORP, INC.	YA PROGRAM	25.54
TOTAL				<u>25.54</u>
77806	02/10/2026	LARSON'S SEASONAL ENTERPRISES INC.		
	02/10/2026	LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	150.00
		LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	1294.60
		LARSON'S SEASONAL ENTERPRISES INC.	R/M SNOW REMOVAL	757.00
TOTAL				<u>2201.60</u>
77807	02/10/2026	LAUREN BLUM		
	02/10/2026	LAUREN BLUM	JUV PROGRAM	185.00
TOTAL				<u>185.00</u>
77808	02/10/2026	LEAD FORWARD STRATEGIES		
	02/10/2026	LEAD FORWARD STRATEGIES	ADULT PROGRAM	150.00
TOTAL				<u>150.00</u>
77809	02/10/2026	LIL TOTS SPORTS STUDIO		
	02/10/2026	LIL TOTS SPORTS STUDIO	JUV PROGRAM	110.00
TOTAL				<u>110.00</u>
77810	02/10/2026	LINDA BOHMAN		
	02/10/2026	LINDA BOHMAN	ADULT PROGRAM	280.00
TOTAL				<u>280.00</u>
77811	02/10/2026	LUND VALVE TESTING		
	02/10/2026	LUND VALVE TESTING	R/M MISC.	120.00

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Num	Date	Source Name	Memo	Paid Amount
TOTAL				120.00
77812	02/10/2026	MARIA'S MEXICAN COOKING, LLC		
	02/10/2026	MARIA'S MEXICAN COOKING, LLC	ADULT PROGRAM	550.00
TOTAL				550.00
77813	02/10/2026	MICHAEL GALLAGHER, CPA		
	02/10/2026	MICHAEL GALLAGHER, CPA	ACCOUNTING FEES	600.00
TOTAL				600.00
77814	02/10/2026	MIDWEST TAPE		
	02/10/2026	MIDWEST TAPE	ADULT MEDIA	528.27
TOTAL				528.27
77815	02/10/2026	MIDWEST TAPE -HOOPLA		
	02/10/2026	MIDWEST TAPE -HOOPLA	REF/ONLINE SERVICES	1122.69
TOTAL				1122.69
77816	02/10/2026	NATIONAL WASTE SERVICES		
	02/10/2026	NATIONAL WASTE SERVICES	R/M REFUSE REMOVAL	275.00
TOTAL				275.00
77817	02/10/2026	PLAYAWAY PRODUCTS		
	02/10/2026	PLAYAWAY PRODUCTS	JUV MEDIA	184.27
		PLAYAWAY PRODUCTS	JUV MEDIA	754.18
TOTAL				938.45
77818	02/10/2026	ROBERT SCOTT		
	02/10/2026	ROBERT SCOTT	ADULT PROGRAM	640.00
		ROBERT SCOTT	YA PROGRAM	345.00
TOTAL				985.00
77819	02/10/2026	SCLS		
	02/10/2026	SCLS	POSTAGE	24.42
		SCLS	OFFICE SUPPLIES	19.47
TOTAL				43.89

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77820	02/10/2026	SCLS-PALS		
	02/10/2026	SCLS-PALS	SCLS - PALS	5121.95
TOTAL				<u>5121.95</u>
77821	02/10/2026	SEARLES GRAPHICS, INC.		
	02/10/2026	SEARLES GRAPHICS, INC.	OFFICE SUPPLIES	297.00
TOTAL				<u>297.00</u>
77822	02/10/2026	SPROUTS AND FRIENDS, INC.		
	02/10/2026	SPROUTS AND FRIENDS, INC.	JUV PROGRAM	150.00
		SPROUTS AND FRIENDS, INC.	JUV PROGRAMS	300.00
TOTAL				<u>450.00</u>
77823	02/10/2026	STERICYCLE, INC.		
	02/10/2026	STERICYCLE, INC.	R/M SHREDDING	255.74
TOTAL				<u>255.74</u>
77824	02/10/2026	THE GRIFFIN GROUP GLOBAL, LLC		
	02/10/2026	THE GRIFFIN GROUP GLOBAL, LLC	PROF FEES - OTHER	1000.00
TOTAL				<u>1000.00</u>
77825	02/10/2026	THERMAL SOLUTIONS		
	02/10/2026	THERMAL SOLUTIONS	R/M HVAC	450.00
TOTAL				<u>450.00</u>
77826	02/10/2026	VANGUARD		
	02/10/2026	VANGUARD	LIBRARY SUPPLIES	1348.38
TOTAL				<u>1348.38</u>
77827	02/10/2026	VICTOR FUSCO		
	02/10/2026	VICTOR FUSCO	MUSIC PROGRAM	700.00
TOTAL				<u>700.00</u>
77828	02/10/2026	W.B.MASON		
	02/10/2026	W.B.MASON	OFFICE SUPPLIES	25.28
		W.B.MASON	OFFICE SUPPLIES	63.97
				<u>89.25</u>

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	<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL					89.25
					42199.89

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

January 14 through February 9, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77763	01/14/2026	AFFLAC NEW YORK		
	01/14/2026	AFFLAC NEW YORK	AFLAC PAYABLE	366.30
TOTAL				<u>366.30</u>
77764	01/14/2026	EQUITBLE		
	01/14/2026	EQUITBLE	EQUITABLE PAYABLE	730.00
TOTAL				<u>730.00</u>
77765	01/14/2026	NET2PHONE, INC.		
	01/14/2026	NET2PHONE, INC.	TELEPHONES	205.20
TOTAL				<u>205.20</u>
77766	01/14/2026	REGAN AGENCY		
	01/14/2026	REGAN AGENCY	BUILDING INSURANCE	11343.71
TOTAL				<u>11343.71</u>
77767	01/14/2026	T ROWE PRICE		
	01/14/2026	T ROWE PRICE	T. ROWE PAYABLE	587.30
TOTAL				<u>587.30</u>
77768	01/21/2026	OPTIMUM		
	01/21/2026	OPTIMUM	TELEPHONES	234.71
TOTAL				<u>234.71</u>
77769	01/21/2026	SUFFOLK COUNTY WATER AUTHORITY		
	01/21/2026	SUFFOLK COUNTY WATER AUTHORITY	UTILITIES - 203 BLUE POINT A	141.10
		SUFFOLK COUNTY WATER AUTHORITY	UTILITIES - 94 BLUE POINT AVI	54.33
TOTAL				<u>195.43</u>
77770	01/21/2026	WELLS FARGO FINANCAIL LEASING		
	01/21/2026	WELLS FARGO FINANCAIL LEASING	R/M COPIERS	746.00
TOTAL				<u>746.00</u>
77771	01/29/2026	EQUITBLE		
	01/29/2026	EQUITBLE	EQUITABLE PAYABLE	730.00

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January 14 through February 9, 2026

	<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL					730.00
	77772	01/29/2026	OPTIMUM		
		01/29/2026	OPTIMUM	TELEPHONES	569.71
TOTAL					569.71
	77773	01/29/2026	PSEGLI		
		01/29/2026	PSEGLI	UTILITIES - 186 GARAGE	24.08
TOTAL					24.08
	77774	01/29/2026	REGAN AGENCY		
		01/29/2026	REGAN AGENCY	INSURANCE	2103.00
TOTAL					2103.00
	77775	01/29/2026	T MOBILE		
		01/29/2026	T MOBILE	TELEPHONES	378.96
TOTAL					378.96
	77776	01/29/2026	T ROWE PRICE		
		01/29/2026	T ROWE PRICE	T ROWE PAYABLE	546.24
TOTAL					546.24
	77777	02/03/2026	AFFLAC NEW YORK		
		02/03/2026	AFFLAC NEW YORK	AFLAC PAYABLE	244.20
TOTAL					244.20
	77778	02/03/2026	FIRST-CITIZENS BANK & TRUSTCO.		
		02/03/2026	FIRST-CITIZENS BANK & TRUSTCO.	R/M COPIERS	274.89
TOTAL					274.89
	77779	02/03/2026	PSEGLI		
		02/03/2026	PSEGLI	UTILITIES - 203 BLUE POINT AV	557.67
			PSEGLI	UTILITIES - 94 BLUE POINT AVI	88.74
TOTAL					646.41
	77780	02/03/2026	PSEGLI		

BAYPORT - BLUE POINT PUBLIC LIBRARY
Check Detail

January 14 through February 9, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	02/03/2026	PSEGLI	UTILITIES - 14923.55	14923.55
TOTAL				14923.55
				34849.69

Pay Group: BW

Bayport Blue Point Public Library

Period End Date: 1/10/2026

Check Date: 1/15/2026

Pay Period: 1

Run Date: 1/13/2026

Payroll Type: Regular Payroll

***** PAYROLL FUNDING *****

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****2740	5	\$1,644.11	\$0.00
Direct Deposits	M & T BANK	*****0046	*****2740	52	\$0.00	\$41,004.00
Totals:				57	\$1,644.11	\$41,004.00
Tax Liabilities	M & T BANK	*****0046	*****2740		\$0.00	\$15,249.51
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****2740		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****2740		\$0.00	\$1,478.85
Totals:					\$0.00	\$16,728.36
Total ACH Debit:						\$57,732.36
					Impound Date: 1/14/2026	
Total Payroll Funding (all items):						\$59,376.47

***** PAYROLL TOTALS *****

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$1,644.11	Total Live Checks	\$1,644.11	Total Live Checks	5	Active Employees Paid	55
Direct Deposits	\$41,004.00	Additional Checks	\$4,248.02	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$42,648.11	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	55
Total Taxes	\$15,249.51	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	60
**** Total Payroll	\$57,897.62	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (52)	\$41,004.00	Vouchers (Direct Deposit)	51	Terminated Employee Count	69
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	129
**** Adjusted Total	\$57,897.62	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	55
				Zero Net Checks	0	Active Employees this Month	63
						Employees with W2 Data	55
						Active Employees Not Paid	5
						Active (Hired) EEs Not Paid	5

Pay Group: BW

Bayport Blue Point Public Library

Period End Date: 1/24/2026

Check Date: 1/29/2026

Pay Period: 2

Run Date: 1/27/2026

Payroll Type: Regular Payroll

*** PAYROLL FUNDING ***

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****2740	5	\$1,472.52	\$0.00
Direct Deposits	M & T BANK	*****0046	*****2740	50	\$0.00	\$36,850.63
Totals:				55	\$1,472.52	\$36,850.63
Tax Liabilities	M & T BANK	*****0046	*****2740		\$0.00	\$13,749.37
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****2740		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****2740		\$0.00	\$795.99
Totals:					\$0.00	\$14,545.36
Total ACH Debit:						\$51,395.99
					Impound Date: 1/28/2026	
Total Payroll Funding (all items):						\$52,868.51

*** PAYROLL TOTALS ***

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$1,472.52	Total Live Checks	\$1,472.52	Total Live Checks	5	Active Employees Paid	54
Direct Deposits	\$36,850.63	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
**** Total Net Payroll	\$38,323.15	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	54
Total Taxes	\$13,749.37	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	61
**** Total Payroll	\$52,072.52	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (50)	\$36,850.63	Vouchers (Direct Deposit)	49	Terminated Employee Count	69
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	130
**** Adjusted Total	\$52,072.52	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	59
				Zero Net Checks	0	Active Employees this Month	64
						Employees with W2 Data	59
						Active Employees Not Paid	7
						Active (Hired) EEs Not Paid	7



REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
1/20/2026

Bayport-Blue Point Public Library

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or ATCI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
APT	GJERGO, JADEN		PAGE	\$17.00/HR	NOT TO EXCEED 17.5 HRS/WK	01/22/26	24-1162-176 19- 01532
A T	LOSARDO, OLIVIA		LIBRARY CLERK	\$18.04/HR		01-10-26-04- 09-26	24-1162-80 22-01853

- DID YOU:**
1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?
 2. Request and canvass an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?
 4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION.
 (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

- APPROVED DISAPPROVED
 APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service Requirements.

Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
2/2/2026

Bayport-Blue Point Public Library

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or AT/CI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
CN	BISHOP, LAURA (Formerly Bishop-Scioli, Laura)		LIBRARIAN I	\$41.46/HR	NOT TO EXCEED 17.5 HRS/WK	01/15/26	24-1162-134 88-5299
APT	BECKER, LISA		LIBRARIAN I	\$29.99/HR	NOT TO EXCEED 17.5 HRS/WK	02/08/26	24-1162-121 20 01821

- DID YOU:**
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- APPROVED DISAPPROVED
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Mind Let

Signature of Appointing Authority