

# Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 • Phone (631) 363-6133 Fax (631) 868-3520



A regular meeting of the Board of Trustees of the Bayport-Blue Point Public Library will be held on  
**Tuesday, January 13, 2026 at 7:00pm** in the Library.

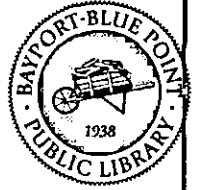
## AGENDA

- I. Open Meeting
- II. Pledge of Allegiance
- III. Public comment
- IV. Approval of the minutes
- V. Correspondence
  
- VI. Financial Report
- VII. Warrant 'Schedule of Claims' & Payroll
- VIII. Personnel Report
  
- IX. Director's Report
- X. Committee Reports
- XI. Old Business
  
- XII. New Business
- XIII. Public comment
- XIV. Executive Session
- XV. Adjournment

Next meeting **Tuesday, February 10, 2026 7:00 PM**

# Bayport - Blue Point Public Library

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## SPECIAL MEETING OF BAYPORT BLUE POINT PUBLIC LIBRARY BOARD OF TRUSTEES 12/16/2025

### **I. CALL TO ORDER**

Trustee Devine called the meeting to order at 5:32 p.m. Present were Trustee Devine, Trustee Borowski, Trustee McAward, Trustee Adams, Trustee Draffin, Library Director Mike Firestone and guests Dr. Hearney, Mike Miller, Brian Johnson & John Sautter.

### **II. NEW BUSINESS**

Motion made by Trustee Adams, seconded by Trustee Draffin to enter into executive session for Real Estate and Contract discussions at 5:33 p.m.; approved by all.

Motion made by Trustee McAward, seconded by Trustee Borowski to exit executive session at 6:30 p.m.; approved by all.

### **X. ADJOURNMENT**

Motion was made by Trustee Borowski seconded by Trustee McAward to adjourn the meeting at 6:31 p.m.; approved by all.

Respectfully submitted,  
Mike Firestone

# Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 • Phone (631) 363-6133 Fax (631) 868-3520



## REGULAR MEETING OF BAYPORT BLUE POINT PUBLIC LIBRARY BOARD OF TRUSTEES 12/09/2025

### **I. CALL TO ORDER**

Trustee Devine called the meeting to order at 6:43 p.m. Present were Trustee Devine, Trustee Borowski, Trustee McAward, Trustee Adams and Trustee Draffin, Director Mike Firestone, and Assistant Director Wendy Bennett to take the minutes.

Motion made by Trustee Award seconded by Trustee Borowski to enter executive session at 6:44 p.m. to discuss Real Estate, Contracts and Personnel; approved by all (5-0).

Motion made by Trustee Borowski, seconded by Trustee McAward to exit executive session at 7:01 p.m.; approved by all (5-0).

### **II. APPROVAL OF MINUTES**

Motion made by Trustee Adams, seconded by Trustee Borowski to accept the minutes of the November 4, 2025 Regular Meeting of the Board of Trustees; approved by all (5-0).

Motion made by Trustee Borowski, seconded by Trustee McAward to accept the minutes of the November 24, 2025 Special Meeting of the Board of Trustees; approved by all (5-0).

### **III. FINANCIAL REPORTS & SCHEDULE OF CLAIMS**

Motion made by Trustee McAward, seconded by Trustee Adams to approve the **Bank Reconciliation & Financial Report for Operating Fund** dated October 2025; approved by all (5-0).

Motion made by Trustee Adams, seconded by Trustee Borowski, to approve the Operating Fund Schedule of Claims dated 12/04/2025 (**Check Detail Report**); approved by all (5-0).

Motion made by Trustee Borowski, seconded by Trustee McAward, to approve the listed prepaids, as presented, that were paid since last board meeting dated November 5, 2025 through December 3, 2025. (Checks between meetings); approved by all (5-0).

Motion made by Trustee McAward, seconded by Trustee Adams to approve the Payroll Reports dated 11/06/2025 and 11/20/2025; approved by all (5-0).

Motion made by Trustee Draffin, seconded by Trustee Borowski to approve the following list of prepaids, as presented: TKE Elevator Corporation, \$900.00 and a reissue of payment to programmer Diane Aronsen, \$750.00; approved by all (5-0).

### **IV. PERSONNEL REPORT**

Motion made by Trustee Adams, seconded by Trustee Borowski to approve a CS-150 as presented dated 11/13/2025; approved by all (5-0).

Motion made by Trustee McAward and seconded by Trustee Adams to approve 2025 merit schedule; approved by all (5-0).

### **V. DIRECTOR'S REPORT**

### **VI. UNFINISHED BUSINESS**

### **VII. NEW BUSINESS**

### **X. ADJOURNMENT**

Motion made by Trustee McAward, seconded by Trustee Adams to adjourn the meeting at 7:38 p.m.; approved by all (5-0).

Respectfully submitted,  
Wendy Bennett

**BAYPORT-BLUE POINT PUBLIC LIBRARY**  
**186 MIDDLE ROAD**  
**BLUE POINT, N.Y. 11715 - 1932**  
**(631)363-6133**

**BANK RECONCILIATION FOR NOVEMBER 2025**

**M & T BANK CHECKING GENERAL ACCOUNT**

November 1, 2025	<b><u>BALANCE PER LIBRARY BOOKS:</u></b>	
	BALANCE PER LIBRARY BOOKS:	\$152,388.36
	RECEIPTS:	
	TAX REVENUE 225,761.47	
	BANK ERROR 5,660.00	
	ADULT PROGRAMS 5,598.53	
	FRIENDSDONATIONS 3,111.00	
	TICKETS SALES 799.00	
	JUVENILE PROGRAMS 740.00	
	PASSPORT FEES 665.00	
	MAKERSPACE 596.05	
	COPIER 386.65	
	FRIENDS PASS THROUGH 291.75	
	EV CHARGING STATION 179.81	
	BOOK SALES 142.27	
	FINES 56.00	
	REFUNDS/REIMBURSEMENTS 30.00	
	INTEREST 26.89	
	FAX 19.25	
	SQUARE/PAYFLOW FEES/MISC EXPENSE (175.46) 243,888.21	
	TOTAL(Book Balance + Receipts) 396,276.57	
	LESS: NOVEMBER DISBURSEMENTS 230,452.59	
November 30, 2025	<b>BALANCE PER LIBRARY BOOKS:</b>	<b><u>\$165,823.98</u></b>
November 30, 2025	<b><u>BALANCE PER BANK:</u></b>	
	BALANCE PER BANK: \$354,415.23	
	OCTOBER FINES DEPOSITED IN NOVEMBER 0.00	
	TOTAL(Bank Bal + O/S deposits) 354,415.23	
	LESS: NOVEMBER OUTSTANDING CHECKS 188,591.25	
November 30, 2025	<b>BALANCE PER BANK:</b>	<b><u>\$165,823.98</u></b>

# BAYPORT - BLUE POINT PUBLIC LIBRARY

## Check Detail

January 13, 2026

Num	Date	Source Name	Memo	Paid Amount
77694	01/13/2026	A TIME FOR KIDS		
	01/13/2026	A TIME FOR KIDS	JUV PROGRAM	165.00
TOTAL				165.00
77695	01/13/2026	ADRIENNE LEBRON		
	01/13/2026	ADRIENNE LEBRON	ADULT PROGRAM	375.00
TOTAL				375.00
77696	01/13/2026	ALLISON FRANZESE		
	01/13/2026	ALLISON FRANZESE	ADULT PROGRAM	8.12
		ALLISON FRANZESE	YA PROGRAM	8.13
		ALLISON FRANZESE	MAKERSPACE	18.97
TOTAL				35.22
77697	01/13/2026	AMAZON CAPITAL SERVICES		
	01/13/2026	AMAZON CAPITAL SERVICES	ADULT BOOKS	777.29
		AMAZON CAPITAL SERVICES	ADULT MEDIA	109.91
		AMAZON CAPITAL SERVICES	ADULT PROGRAMS	337.48
		AMAZON CAPITAL SERVICES	JUV BOOKS	232.18
		AMAZON CAPITAL SERVICES	JUV PROGRAMS	335.30
		AMAZON CAPITAL SERVICES	LIBRARY - MISC.	78.17
		AMAZON CAPITAL SERVICES	MAKERSPACE	210.06
		AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	63.12
		AMAZON CAPITAL SERVICES	YA BOOKS	95.68
		AMAZON CAPITAL SERVICES	YA MEDIA	6.32
TOTAL				2245.51
77698	01/13/2026	AMERICAN EXPRESS		
	01/13/2026	AMERICAN EXPRESS	ADULT PROGRAMS	112.88
		AMERICAN EXPRESS	CUSTODIAL SUPPLIES	87.74
		AMERICAN EXPRESS	JUV BOOKS	56.02
		AMERICAN EXPRESS	JUV PROGRAMS	111.86
		AMERICAN EXPRESS	LIBRARY MISC.	794.56
		AMERICAN EXPRESS	MAKERSPACE	795.31
		AMERICAN EXPRESS	MUSEUM PASSES	344.00
		AMERICAN EXPRESS	PERIODICALS	589.88
		AMERICAN EXPRESS	POSTAGE	222.83
		AMERICAN EXPRESS	PROF FEES OTHER	546.73
		AMERICAN EXPRESS	SOFTWARE	1510.23

# BAYPORT - BLUE POINT PUBLIC LIBRARY

## Check Detail

January 13, 2026

Num	Date	Source Name	Memo	Paid Amount
		AMERICAN EXPRESS	YA MEDIA	189.94
		AMERICAN EXPRESS	YA PROGRAM	278.80
		AMERICAN EXPRESS	R/M MISC.	70.00
		AMERICAN EXPRESS	UTILITIES	569.85
		AMERICAN EXPRESS	YA BOOKS	292.81
TOTAL				6573.44
77699	01/13/2026	ANNA DAVIS		
	01/13/2026	ANNA DAVIS	HEALTH INSURANCE	1775.70
TOTAL				1775.70
77700	01/13/2026	Anne Soper -E		
	01/13/2026	Anne Soper -E	ADULT PROGRAM	293.35
TOTAL				293.35
77701	01/13/2026	BALDESSARI & COSTER LLP		
	01/13/2026	BALDESSARI & COSTER LLP	ACCOUNTING FEES	10750.00
TOTAL				10750.00
77702	01/13/2026	BARBARA WILKENS		
	01/13/2026	BARBARA WILKENS	HEALTH INSURANCE	1110.00
TOTAL				1110.00
77703	01/13/2026	BAYPORT-BLUE POINT UNION FREE SCHOOL DIST		
	01/13/2026	BAYPORT-BLUE POINT UNION FREE SCH SECURITY		2000.00
TOTAL				2000.00
77704	01/13/2026	BRI-TECH, INC.		
	01/13/2026	BRI-TECH, INC.	R/M ALARMS	3225.60
		BRI-TECH, INC.	R/M ALARMS	587.26
TOTAL				3812.86
77705	01/13/2026	BRINKMAN HARDWARE		
	01/13/2026	BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	84.19
		BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	52.23
		BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	36.08
TOTAL				172.50

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**BAYPORT - BLUE POINT PUBLIC LIBRARY**

**Check Detail**

January 13, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77706	01/13/2026	BRODART CO.		
	01/13/2026	BRODART CO.	ADULT BOOKS	48.85
		BRODART CO.	JUV BOOKS	24.69
		BRODART CO.	ADULT BOOKS	145.36
TOTAL				218.90
77707	01/13/2026	CENTER POINT LARGE PRINT		
	01/13/2026	CENTER POINT LARGE PRINT	ADULT BOOKS	53.96
TOTAL				53.96
77708	01/13/2026	CMEE		
	01/13/2026	CMEE	MUSEUM PASS	400.00
TOTAL				400.00
77709	01/13/2026	DEBORAH AHEARN		
	01/13/2026	DEBORAH AHEARN	HEALTH INSURANCE	555.00
TOTAL				555.00
77710	01/13/2026	DEBORAH SCHMIEDER		
	01/13/2026	DEBORAH SCHMIEDER	ADULT PROGRAM	100.00
TOTAL				100.00
77711	01/13/2026	DIANE ARONSEN		
	01/13/2026	DIANE ARONSEN	ADULT PROGRAMS	825.00
TOTAL				825.00
77712	01/13/2026	DONNA CARUCCI-KRUMM		
	01/13/2026	DONNA CARUCCI-KRUMM	ADULT PROGRAM	400.00
TOTAL				400.00
77713	01/13/2026	DYLAN EBRAHIMIAN		
	01/13/2026	DYLAN EBRAHIMIAN	MUSIC PROGRAM	500.00
TOTAL				500.00
77714	01/13/2026	EILEEN SWANBERG		
	01/13/2026	EILEEN SWANBERG	ADULT PROGRAM	150.00

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	<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL					150.00
	77715	01/13/2026	EMERALD ISLAND		
		01/13/2026	EMERALD ISLAND	CUSTODIAL SUPPLIES	450.90
			EMERALD ISLAND	CUSTODIAL SUPPLIES	446.05
TOTAL					896.95
	77716	01/13/2026	FRANK MCALONAN		
		01/13/2026	FRANK MCALONAN	ADULT PROGRAM	225.00
TOTAL					225.00
	77717	01/13/2026	GAIL SILSBE		
		01/13/2026	GAIL SILSBE	HEALTH INSURANCE	1110.00
TOTAL					1110.00
	77718	01/13/2026	GREAT SOUTH BAY LANDSCAPING		
		01/13/2026	GREAT SOUTH BAY LANDSCAPING	R/M LANDSCAPING	3191.67
TOTAL					3191.67
	77719	01/13/2026	HARTCORN PLUMBING AND HEATING		
		01/13/2026	HARTCORN PLUMBING AND HEATING	R/M FIREMATICS	980.00
TOTAL					980.00
	77720	01/13/2026	HECKSCHER MUSEUM OF ART		
		01/13/2026	HECKSCHER MUSEUM OF ART	MUSEUM PASS	250.00
TOTAL					250.00
	77721	01/13/2026	ICE MEMORIES INC.		
		01/13/2026	ICE MEMORIES INC.	ADULT PROGRAM	200.00
			ICE MEMORIES INC.	YA PROGRAM	200.00
			ICE MEMORIES INC.	JUV PROGRAM	200.00
TOTAL					600.00
	77722	01/13/2026	JANICE NORTH		
		01/13/2026	JANICE NORTH	HEALTH INSURANCE	555.00
TOTAL					555.00



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Num	Date	Source Name	Memo	Paid Amount
77723	01/13/2026	JENNIFER FRASCOGNA		
	01/13/2026	JENNIFER FRASCOGNA	ADULT PROGRAMS	1280.00
TOTAL				1280.00
77724	01/13/2026	JESSICA FURIA		
	01/13/2026	JESSICA FURIA	ADULT PROGRAMS	225.00
TOTAL				225.00
77725	01/13/2026	JIM WARD		
	01/13/2026	JIM WARD	ADULT PROGRAM	200.00
TOTAL				200.00
77726	01/13/2026	JOCELYN MCINTEE		
	01/13/2026	JOCELYN MCINTEE	HEALTH INSURANCE	555.00
TOTAL				555.00
77727	01/13/2026	JOHN KOURI		
	01/13/2026	JOHN KOURI	MUSIC PROGRAM	450.00
TOTAL				450.00
77728	01/13/2026	JOHN O'HARE		
	01/13/2026	JOHN O'HARE	HEALTH INSURANCE	555.00
TOTAL				555.00
77729	01/13/2026	JONATHAN VAN BRUNT		
	01/13/2026	JONATHAN VAN BRUNT	ADULT PROGRAM	400.00
TOTAL				400.00
77730	01/13/2026	JOURNEY INSPIRED CONSULTING, LLC		
	01/13/2026	JOURNEY INSPIRED CONSULTING, LLC	ADULT PROGRAM	200.00
TOTAL				200.00
77731	01/13/2026	JOYCE WALKER		
	01/13/2026	JOYCE WALKER	ADULT PROGRAM	255.00
TOTAL				255.00

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Num	Date	Source Name	Memo	Paid Amount
77732	01/13/2026	KANOPY, INC.		
	01/13/2026	KANOPY, INC.	REF/ONLINE SERVICES	111.00
TOTAL				111.00
77733	01/13/2026	KELLY SHERIDAN		
	01/13/2026	KELLY SHERIDAN	YA PROGRAM	115.93
TOTAL				115.93
77734	01/13/2026	KEVIN SEAMAN		
	01/13/2026	KEVIN SEAMAN	LEGAL FEES	302.50
TOTAL				302.50
77735	01/13/2026	KING KULLEN GROCERY CORP, INC.		
	01/13/2026	KING KULLEN GROCERY CORP, INC.	YA PROGRAM	58.27
TOTAL				58.27
77736	01/13/2026	LARSON'S SEASONAL ENTERPRISES INC.		
	01/13/2026	LARSON'S SEASONAL ENTERPRISES INC R/M SNOW REMOVAL		891.40
		LARSON'S SEASONAL ENTERPRISES INC R/M SNOW REMOVAL		150.00
		LARSON'S SEASONAL ENTERPRISES INC R/M SNOW REMOVAL		943.60
		LARSON'S SEASONAL ENTERPRISES INC R/M SNOW REMOVAL		150.00
TOTAL				2135.00
77737	01/13/2026	LAUREN BLUM		
	01/13/2026	LAUREN BLUM	JUV PROGRAM	185.00
TOTAL				185.00
77738	01/13/2026	LIL TOTS SPORTS STUDIO		
	01/13/2026	LIL TOTS SPORTS STUDIO	JUV PROGRAM	110.00
TOTAL				110.00
77739	01/13/2026	LINDA BOHMAN		
	01/13/2026	LINDA BOHMAN	ADULT PROGRAM	280.00
TOTAL				280.00
77740	01/13/2026	LUCINDA LAPPANO		

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	<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
		01/13/2026	LUCINDA LAPPANO	HEALTH INSURANCE	1110.00
TOTAL					1110.00
	77741	01/13/2026	MARCIA LAWLOR		
		01/13/2026	MARCIA LAWLOR	HEALTH INSURANCE	555.00
TOTAL					555.00
	77742	01/13/2026	MCJ CLEANING SERVICES CORP.		
		01/13/2026	MCJ CLEANING SERVICES CORP.	R/M CLEANING SERVICE	3500.00
TOTAL					3500.00
	77743	01/13/2026	MEGHAN VANKURIN		
		01/13/2026	MEGHAN VANKURIN	JUV PROGRAM	150.00
TOTAL					150.00
	77744	01/13/2026	MICHAEL GALLAGHER, CPA		
		01/13/2026	MICHAEL GALLAGHER, CPA	ACCOUNTING FEES	600.00
TOTAL					600.00
	77745	01/13/2026	MIDWEST TAPE		
		01/13/2026	MIDWEST TAPE	ADULT MEDIA	508.34
TOTAL					508.34
	77746	01/13/2026	MIDWEST TAPE -HOOPLA		
		01/13/2026	MIDWEST TAPE -HOOPLA	REF/ONLINE SERVICES	967.95
TOTAL					967.95
	77747	01/13/2026	NATIONAL WASTE SERVICES		
		01/13/2026	NATIONAL WASTE SERVICES	R/M REFUSE REMOVAL	275.00
			NATIONAL WASTE SERVICES	R/M REFUSE REMOVAL	500.00
TOTAL					775.00
	77748	01/13/2026	NYS AND LOCAL RETIREMENT SYSTEM		
		01/13/2026	NYS AND LOCAL RETIREMENT SYSTEM	NYS RETIREMENT	214051.00
TOTAL					214051.00
	77749	01/13/2026	PLAYAWAY PRODUCTS		

BAYPORT - BLUE POINT PUBLIC LIBRARY

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Num	Date	Source Name	Memo	Paid Amount
	01/13/2026	PLAYAWAY PRODUCTS	JUV MEDIA	1044.94
TOTAL				1044.94
77750	01/13/2026	QUADIENT LEASING		
	01/13/2026	QUADIENT LEASING	POSTAGE	248.55
TOTAL				248.55
77751	01/13/2026	RONALD F. DEVINE, JR		
	01/13/2026	RONALD F. DEVINE, JR	PROF FEES OTHER	317.49
TOTAL				317.49
77752	01/13/2026	SCLS		
	01/13/2026	SCLS	REF/ONLINE SERVICES	966.00
		SCLS	REF/ONLINE SERVICES	479.40
		SCLS	POSTAGE	23.68
		SCLS	OFFICE SUPPLIES	18.88
		SCLS	TICKETS	3350.00
		SCLS	REF/ONLINE SERVICES	1575.00
TOTAL				6412.96
77753	01/13/2026	SEARLES GRAPHICS, INC.		
	01/13/2026	SEARLES GRAPHICS, INC.	PRINTING	6878.00
TOTAL				6878.00
77754	01/13/2026	SL SECURITY PROS		
	01/13/2026	SL SECURITY PROS	COMP MAINTENANCE & SOFTWARE	3373.90
TOTAL				3373.90
77755	01/13/2026	SPROUTS AND FRIENDS, INC.		
	01/13/2026	SPROUTS AND FRIENDS, INC.	JUV PROGRAMS	750.00
TOTAL				750.00
77756	01/13/2026	STERICYCLE, INC.		
	01/13/2026	STERICYCLE, INC.	OFFICE SUPPLIES	510.34
TOTAL				510.34
77757	01/13/2026	SUFFOLK COUNTY PLDA		

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	01/13/2026	SUFFOLK COUNTY PLDA	PROF FEES - OTHER	65.00
TOTAL				65.00
77758	01/13/2026	SUSAN CHANT		
	01/13/2026	SUSAN CHANT	HEALTH INSURANCE	1332.00
TOTAL				1332.00
77759	01/13/2026	W.B.MASON		
	01/13/2026	W.B.MASON	OFFICE SUPPLIES	28.16
		W.B.MASON	CUSTODIAL SUPPLIES	63.97
		W.B.MASON	LIBRARY - MISC	33.98
TOTAL				126.11
77760	01/13/2026	WILLIAM HIRD & CO, INC.		
	01/13/2026	WILLIAM HIRD & CO, INC.	R/M MISC REPAIRS	451.80
TOTAL				451.80
77761	01/13/2026	SPROUTS AND FRIENDS, INC.		
	01/13/2026	SPROUTS AND FRIENDS, INC.	JUV PROGRAM	150.00
TOTAL				150.00
77762	01/13/2026	TBS CONTRACTING LTD.		
	01/13/2026	TBS CONTRACTING LTD.	MISC. REPAIRS	6962.00
TOTAL				6962.00
				298578.14

# BAYPORT - BLUE POINT PUBLIC LIBRARY

## Check Detail

December 10, 2025 through January 12, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77667	12/10/2025	FIRST-CITIZENS BANK & TRUSTCO.		
	12/10/2025	FIRST-CITIZENS BANK & TRUSTCO.	R/M COPY MACHINES	274.89
TOTAL				274.89
77668	12/10/2025	NATIONAL GRID		
	12/10/2025	NATIONAL GRID	UTILITIES - 203 BLUE PT AVE	894.74
TOTAL				894.74
77669	12/10/2025	NYS EMPLOYEE'S HEALTH INSURANCE		
	12/10/2025	NYS EMPLOYEE'S HEALTH INSURANCE	HEALTH INSURANCE	45,481.02
TOTAL				45,481.02
77670	12/10/2025	SUFFOLK COUNTY WATER AUTHORITY		
	12/10/2025	SUFFOLK COUNTY WATER AUTHORITY	UTILITIES - 186 MIDDLE RD	205.57
TOTAL				205.57
77671	12/10/2025	TK ELEVATOR CORPORATION		
	12/10/2025	TK ELEVATOR CORPORATION	R/M MISC. REPAIRS	900.00
TOTAL				900.00
77672	12/18/2025	AFFLAC NEW YORK		
	12/18/2025	AFFLAC NEW YORK	AFLAC PAYABLE	244.20
TOTAL				244.20
77673	12/18/2025	DIANE ARONSEN		
	12/18/2025	DIANE ARONSEN	ADULT PROGRAMS	750.00
TOTAL				750.00
77674	12/18/2025	EQUITBLE		
	12/18/2025	EQUITBLE	EQUITABLE PAYABLE	730.00
TOTAL				730.00
77675	12/18/2025	GUARDIAN		
	12/18/2025	GUARDIAN	GUARDIAN PAYABLE	912.12
TOTAL				912.12

# BAYPORT - BLUE POINT PUBLIC LIBRARY

## Check Detail

December 10, 2025 through January 12, 2026

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
77676	12/18/2025	NET2PHONE		
	12/18/2025	NET2PHONE	TELEPHONES	205.48
TOTAL				205.48
77677	12/18/2025	NEVAR POLLACK		
	12/18/2025	NEVAR POLLACK	JUV BOOK REIMBURSEMENT	12.00
TOTAL				12.00
77678	12/18/2025	POSTMASTER		
	12/18/2025	POSTMASTER	POSTAGE	850.98
TOTAL				850.98
77679	12/18/2025	T ROWE PRICE		
	12/18/2025	T ROWE PRICE	T ROWE PRICE PAYABLE	596.18
TOTAL				596.18
77680	12/18/2025	POSTMASTER		
	12/18/2025	POSTMASTER	POSTAGE	109.14
TOTAL				109.14
77681	12/30/2025	EQUITBLE		
	12/30/2025	EQUITBLE	EQUITABLE PAYABLE	730.00
TOTAL				730.00
77682	12/30/2025	GUARDIAN		
	12/30/2025	GUARDIAN	GUARDIAN PAYABLE	912.12
TOTAL				912.12
77683	12/30/2025	PSEGLI		
	12/30/2025	PSEGLI	UTILITIES - 186 GARAGE	23.21
TOTAL				23.21
77684	12/30/2025	T MOBILE		
	12/30/2025	T MOBILE	TELEPHONES	378.96
TOTAL				378.96

# BAYPORT - BLUE POINT PUBLIC LIBRARY

## Check Detail

December 10, 2025 through January 12, 2026

Num	Date	Source Name	Memo	Paid Amount
77685	12/30/2025	T ROWE PRICE		
	12/30/2025	T ROWE PRICE	T. ROWE PAYABLE	541.92
TOTAL				541.92
77686	12/30/2025	WELLS FARGO FINANCAIL LEASING		
	12/30/2025	WELLS FARGO FINANCAIL LEASING	R/M COPIERS	746.00
TOTAL				746.00
77687	12/30/2025	PSEGLI		
	12/30/2025	PSEGLI	UTILITIES - 186 MIDDLE RD	11,376.42
TOTAL				11,376.42
77688	01/07/2026	FIRST-CITIZENS BANK & TRUSTCO.		
	01/07/2026	FIRST-CITIZENS BANK & TRUSTCO.	R/M COPIERS	274.89
TOTAL				274.89
77689	01/07/2026	NATIONAL GRID		
	01/07/2026	NATIONAL GRID	UTILITIES - 203 BLUE PT AVE	2,189.50
		NATIONAL GRID	UTILITIES - 186 MIDDLE RD	512.29
		NATIONAL GRID	UTILITIES - 94 BLUE PT AVE	256.75
TOTAL				2,958.54
77690	01/07/2026	NYS EMPLOYEE'S HEALTH INSURANCE		
	01/07/2026	NYS EMPLOYEE'S HEALTH INSURANCE	HEALTH INSURANCE	45,481.02
TOTAL				45,481.02
77691	01/07/2026	PSEGLI		
	01/07/2026	PSEGLI	UTILITIES - 203 BLUE PT AVE	306.74
		PSEGLI	UTILITIES - 94 BLUE PT AVE	13.43
TOTAL				320.17
77692	01/07/2026	SUFFOLK COUNTY WATER AUTHORITY		
	01/07/2026	SUFFOLK COUNTY WATER AUTHORITY	UTILITIES - 186 MIDDLE RD	84.28
TOTAL				84.28
				115,993.85



Client ID: 2488 - Bayport Blue Point Public Library	<b>PAYROLL SUMMARY PREVIEW</b>	Period Begin Date: 11/16/2025
Pay Group: BW	Bayport Blue Point Public Library	Period End Date: 11/29/2025
Check Date: 12/4/2025		Pay Period: 25
Run Date: 12/2/2025		Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****2740	5	\$1,871.44	\$0.00
Direct Deposits	M & T BANK	*****0046	*****2740	44	\$0.00	\$34,461.13
<b>Totals:</b>				<b>49</b>	<b>\$1,871.44</b>	<b>\$34,461.13</b>
Tax Liabilities	M & T BANK	*****0046	*****2740		\$0.00	\$13,277.10
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****2740		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****2740		\$0.00	\$633.30
<b>Totals:</b>					<b>\$0.00</b>	<b>\$13,910.40</b>
<b>Total ACH Debit:</b>					<b>Impound Date: 12/3/2025</b>	<b>\$48,371.53</b>
<b>Total Payroll Funding (all items):</b>						<b>\$50,242.97</b>

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$1,871.44	Total Live Checks	\$1,871.44	Total Live Checks	5	Active Employees Paid	48
Direct Deposits	\$34,461.13	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$36,332.57</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	48
Total Taxes	\$13,277.10	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	65
<b>**** Total Payroll</b>	<b>\$49,609.67</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (44)	\$34,461.13	Vouchers (Direct Deposit)	43	Terminated Employee Count	64
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	129
<b>**** Adjusted Total</b>	<b>\$49,609.67</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	48
				Zero Net Checks	0	Active Employees this Month	65
						Employees with W2 Data	70
						Active Employees Not Paid	17
						Active (Hired) EEs Not Paid	17

Client ID: 248B - Bayport Blue Point Public Library	<b>PAYROLL SUMMARY PREVIEW</b>	Period Begin Date: 11/30/2025
Pay Group: BW	Bayport Blue Point Public Library	Period End Date: 12/13/2025
Check Date: 12/18/2025		Pay Period: 26
Run Date: 12/16/2025		Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****2740	6	\$1,948.46	\$0.00
Direct Deposits	M & T BANK	*****0046	*****2740	52	\$0.00	\$46,680.01
<b>Totals:</b>				<b>58</b>	<b>\$1,948.46</b>	<b>\$46,680.01</b>
Tax Liabilities	M & T BANK	*****0046	*****2740		\$0.00	\$17,342.95
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****2740		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****2740		\$0.00	\$620.52
<b>Totals:</b>					<b>\$0.00</b>	<b>\$17,963.47</b>
<b>Total ACH Debit:</b>					<b>Impound Date: 12/17/2025</b>	<b>\$64,643.48</b>
<b>Total Payroll Funding (all items):</b>						<b>\$66,591.94</b>

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$1,948.46	Total Live Checks	\$1,948.46	Total Live Checks	6	Active Employees Paid	54
Direct Deposits	\$46,680.01	Additional Checks	\$8,261.65	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$48,628.47</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	54
Total Taxes	\$17,342.95	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	63
<b>**** Total Payroll</b>	<b>\$65,971.42</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (52)	\$46,680.01	Vouchers (Direct Deposit)	51	Terminated Employee Count	66
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	129
<b>**** Adjusted Total</b>	<b>\$65,971.42</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	56
				Zero Net Checks	0	Active Employees this Month	65
						Employees with W2 Data	70
						Active Employees Not Paid	9
						Active (Hired) EEs Not Paid	9

Client ID: 248B - Bayport Blue Point Public Library	<b>PAYROLL SUMMARY PREVIEW</b>	Period Begin Date: 12/14/2025
Pay Group: BW	Bayport Blue Point Public Library	Period End Date: 12/27/2025
Check Date: 12/31/2025		Pay Period: 27
Run Date: 12/29/2025		Payroll Type: Regular Payroll

**\*\*\* PAYROLL FUNDING \*\*\***

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****2740	6	\$2,091.84	\$0.00
Direct Deposits	M & T BANK	*****0046	*****2740	50	\$0.00	\$38,034.19
<b>Totals:</b>				<b>56</b>	<b>\$2,091.84</b>	<b>\$38,034.19</b>
Tax Liabilities	M & T BANK	*****0046	*****2740		\$0.00	\$14,161.81
Third Party Checks					\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****2740		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****2740		\$0.00	\$620.52
<b>Totals:</b>					<b>\$0.00</b>	<b>\$14,782.33</b>
<b>Total ACH Debit:</b>				<b>Impound Date: 12/30/2025</b>		<b>\$52,816.52</b>
<b>Total Payroll Funding (all items):</b>				<b>\$54,908.36</b>		

**\*\*\* PAYROLL TOTALS \*\*\***

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$2,091.84	Total Live Checks	\$2,091.84	Total Live Checks	6	Active Employees Paid	49
Direct Deposits	\$38,034.19	Additional Checks	\$4,175.64	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$40,126.03</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	49
Total Taxes	\$14,161.81	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	63
<b>**** Total Payroll</b>	<b>\$54,287.84</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (50)	\$38,034.19	Vouchers (Direct Deposit)	48	Terminated Employee Count	66
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	129
<b>**** Adjusted Total</b>	<b>\$54,287.84</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	57
				Zero Net Checks	0	Active Employees this Month	65
						Employees with W2 Data	70
						Active Employees Not Paid	14
						Active (Hired) EEs Not Paid	14

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED  
**12/4/2025**

**Bayport-Blue Point Public Library**

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or AT/CI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
LOA	KOZIKOWSKI, DANIELLE		LIBRARIAN I (CHILDREN'S SERVICES)	\$31.82/HR	NOT TO EXCEED 17.5 HRS/WK	10/1/25 TO 04/13/26	24-1162-144

DID YOU: 1.Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?  
2.Request and canvass an eligible list for all competitive positions?  
3.Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?  
4.Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION.  
(ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

☐ APPROVED      ☐ DISAPPROVED  
☐ APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service Requirements.

*Mind Lit*  
Signature of Appointing Authority

CS FORM 150

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED  
**1/5/2026**

**Bayport-Blue Point Public Library**

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or AT/CI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
TRS	JONES, DAVID		LIBRARIAN I	\$35.81/HR		12/31/25	20-01821
TRS	NARKIEWICZ, JACQUELINE		LIBRARIAN I (CHILDREN'S SERVICES)	\$29.22/HR		12/31/25	20-01820
TRS	RASHEED, ANTHONY		CUSTODIAL WORKER I	\$18.91/HR		12/31/25	20-00540

**DID YOU:** 1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?  
 2. Request and canvass an eligible list for all competitive positions?  
 3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?  
 4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION.  
 (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

☐ APPROVED      ☐ DISAPPROVED  
☐ APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service Requirements.



Signature of Appointing Authority

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED  
**1/5/2026**

**Bayport-Blue Point Public Library**

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or AT/CI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
SI	CARNEY, MARISA		PAGE	\$17.00/HR		01/01/26	19-01532 24-1162-175
SI	CHIRCO, ZANE		PAGE	\$17.00/HR		01/01/26	19-01532 24-1162-173
SI	GARVIN, OLIVIA		PAGE	\$17.00/HR		01/01/26	19-01532 24-1162-177
SI	HARRISON, JOHN		PAGE	\$17.00/HR		01/01/26	19-01532 24-1162-181
SI	KIELY, CHRISTINA		PAGE	\$17.00/HR		01/01/26	10-01845 24-1162-57

- DID YOU:**
1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?
  2. Request and canvass an eligible list for all competitive positions?
  3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?
  4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION.  
 (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

☐ APPROVED      ☐ DISAPPROVED  
☐ APPROVED AS NOTED

The above changes are hereby  
 certified as being in accordance with  
 Civil Service Requirements.

*Michael J. [Signature]*

Signature of Appointing Authority