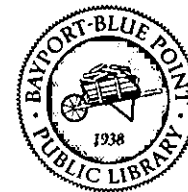


Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 · Phone (631) 363-6133 Fax (631) 868-3520



A regular meeting of the Board of Trustees of the Bayport-Blue Point Public Library will be held on Wednesday, May 10, 2023 at 7:00pm in the Library.

AGENDA

- I. Open Meeting
- II. Pledge of Allegiance
- III. Public comment
- IV. Approval of the minutes
- V. Correspondence

- VI. Financial Report
- VII. Warrant 'Schedule of Claims' & Payroll
- VIII. Personnel Report

- IX. Director's Report

- X. Committee Reports

- XI. Old Business

- XII. New Business

- XIII. Public comment
- XIV. Executive Session
- XV. Adjournment

Next meeting Wednesday, June 14, 2023 7:00 PM

Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 · Phone (631) 363-6133 Fax (631) 868-3520



REGULAR MEETING OF BAYPORT BLUE POINT PUBLIC LIBRARY BOARD OF TRUSTEES

4/04/2023

I. CALL TO ORDER

Trustee Devine called the meeting to order at 8:04 p.m. Present were Trustee Devine, Trustee Heineman, Trustee McAward, Trustee Adams, Director Mike Firestone and Linda McCrosson to take the minutes.

II. APPROVAL OF MINUTES

Motion made by Trustee McAward, seconded by Trustee Adams to accept the minutes of the March 8, 2023 Regular Meeting of the Board of Trustees and the March 22, 2023 Special Meeting of the Board of Trustees; approved by all.

III. FINANCIAL REPORTS & SCHEDULE OF CLAIMS

Motion made by Trustee Adams, seconded by Trustee Heineman to approve the **Bank Reconciliation & Financial Reports** dated February 2023; approved by all.

Motion made by Trustee McAward, seconded by Trustee Adams to approve the **Bank Reconciliation & Financial Reports for Capital Fund** dated February 2023; approved by all.

Motion made by Trustee Heineman, seconded by Trustee McAward, to approve the Operating Fund Schedule of Claims dated 4/04/2023 (**Check Detail Report**); approved by all.

Motion made by trustee Adams, seconded by Trustee Heineman to approve the Capital Fund Schedule of claims dated 3/09/2023 through 4/3/2023 (**Check Detail Report**); approved by all.

Motion made by Trustee McAward, seconded by Trustee Adams, to approve the listed prepays, as presented, that were paid since last board meeting dated March 9, 2023 through April 3, 2023. (Checks between meetings); approved by all.

Motion made by Trustee Heineman, seconded by Trustee Adams to approve the following invoices for prepays; Maccarone Plumbing for \$19,676.47; approved by all.

Motion made by Trustee Heineman, seconded by Trustee McAward, to approve the Payroll Reports dated 3/16/23, and 3/30/2023; approved by all.

IV. PERSONNEL REPORT

Motion made by Trustee Adams, seconded by Trustee McAward to approve the CS-150 report dated 3/30/2023, as presented; approved by all.

V. DIRECTOR'S REPORT

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

Motion made by Trustee Adams, seconded by Trustee McAward to enter into executive session at 8:20 p.m.; approved by all.

Motion made by Trustee McAward, seconded by Trustee Adams to exit executive session at 8:40 p.m.; approved by all.

X. ADJOURNMENT

Motion made by Trustee McAward, seconded by Trustee Heineman, to adjourn the meeting at 8:40 p.m.; approved by all.

Respectfully submitted,
Michael Firestone

**BAYPORT-BLUE POINT PUBLIC LIBRARY
186 MIDDLE ROAD
BLUE POINT, N.Y. 11715 - 1932
(631)363-6133**

BANK RECONCILIATION FOR MARCH 2023

M & T BANK CHECKING GENERAL ACCOUNT

	<u>BALANCE PER LIBRARY BOOKS:</u>	
March 1, 2023	BALANCE PER LIBRARY BOOKS:	\$194,367.30
	RECEIPTS:	
	TAX REVENUE	207,935.91
	ADULT PROGRAMS	5,578.25
	PASSPORT FEES	5,167.80
	JUVENILE PROGRAMS	910.00
	YOUNG ADULT PROGRAMS	695.00
	DONATION	289.20
	E RATE DISCOUNT	201.75
	FRIENDS PASS THROUGH	108.58
	FINES	93.66
	COPIER	46.55
	INTEREST	44.91
	FAX	19.34
	SQUARE/PAYFLOW FEES/MISC EXPENSE	(156.73) 220,934.22
	TOTAL(Book Balance + Receipts)	415,301.52
	LESS: MARCH DISBURSEMENTS	270,694.79
March 31, 2023	BALANCE PER LIBRARY BOOKS:	\$144,606.73
March 31, 2023	<u>BALANCE PER BANK:</u>	
	BALANCE PER BANK:	\$210,942.83
	MAR FINES DEPOSITED IN APR	0.00
	TOTAL(Bank Bal + O/S deposits)	210,942.83
	LESS: MARCH OUTSTANDING CHECKS	66,336.10
March 31, 2023	BALANCE PER BANK:	\$144,606.73

**BAYPORT-BLUE POINT PUBLIC LIBRARY
186 MIDDLE ROAD
BLUE POINT, N.Y. 11715 - 1932
(631)363-6133**

BANK RECONCILIATION FOR MARCH 2023

M & T BANK CHECKING CAPITAL ACCOUNT

	<u>BALANCE PER LIBRARY BOOKS:</u>	
March 1, 2023	BALANCE PER LIBRARY BOOKS:	\$65,835.50
	RECEIPTS:	
	INTEREST	5.41
	TOTAL(Book Balance + Receipts)	65,840.91
	LESS: MARCH DISBURSEMENTS	12,891.63
March 31, 2023	BALANCE PER LIBRARY BOOKS:	<u>\$52,949.28</u>
March 31, 2023	<u>BALANCE PER BANK:</u>	
	BALANCE PER BANK:	\$52,949.28
	MAR INCOME DEPOSITED IN APR	0.00
	TOTAL(Bank Bal + O/S deposits)	52,949.28
	LESS: MARCH OUTSTANDING CHECKS	0.00
March 31, 2023	BALANCE PER BANK:	<u>\$52,949.28</u>

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 10, 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
74943	05/10/2023	5-IN-5, INC.		
	05/10/2023	5-IN-5, INC.	YA PROGRAM	350.00
TOTAL				<u>350.00</u>
74944	05/10/2023	A TIME FOR KIDS		
	05/10/2023	A TIME FOR KIDS	JUV PROGRAM	155.00
TOTAL				<u>155.00</u>
74945	05/10/2023	AFFLAC NEW YORK		
	05/10/2023	AFFLAC NEW YORK	EMPLOYEE PAYMENTS	373.20
TOTAL				<u>373.20</u>
74946	05/10/2023	AMANDA FALANGA		
	05/10/2023	AMANDA FALANGA	REFUND ADULT PROGRAM	20.50
TOTAL				<u>20.50</u>
74947	05/10/2023	AMAZON CAPITAL SERVICES		
	05/10/2023	AMAZON CAPITAL SERVICES	JUV PROGRAM	46.88
		AMAZON CAPITAL SERVICES	YA/MAKER PROGRAM	200.98
		AMAZON CAPITAL SERVICES	ADULT BOOKS	124.94
		AMAZON CAPITAL SERVICES	JUV BOOKS	43.43
TOTAL				<u>416.23</u>
74948	05/10/2023	AMERICAN EXPRESS		
	05/10/2023	AMERICAN EXPRESS	JUV PROGRAM	359.69
		AMERICAN EXPRESS	YA/MAKER PROGRAM	306.30
		AMERICAN EXPRESS	PERIODICALS	416.19
		AMERICAN EXPRESS	OTHER PROF FEES	859.32
		AMERICAN EXPRESS	POSTAGE	93.54
		AMERICAN EXPRESS	SOFTWARE	86.85
		AMERICAN EXPRESS	FURN AND EQUIP	348.23
TOTAL				<u>2,470.12</u>
74949	05/10/2023	ANNA MARIE FISHERIES		
	05/10/2023	ANNA MARIE FISHERIES	ADULT PROGRAM	200.00
TOTAL				<u>200.00</u>

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 10, 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
74950	05/10/2023	ANNE SOPER		
	05/10/2023	ANNE SOPER	JUV PROGRAM	100.00
TOTAL				<u>100.00</u>
74951	05/10/2023	BAKER & TAYLOR BOOKS		
	05/10/2023	BAKER & TAYLOR BOOKS	JUV BOOKS	819.52
		BAKER & TAYLOR BOOKS	YA BOOKS	701.24
		BAKER & TAYLOR BOOKS	ADULT BOOKS	2,196.59
TOTAL				<u>3,717.35</u>
74952	05/10/2023	BAYPORT-BLUE POINT UNION FREE SCHOOL DIST		
	05/10/2023	BAYPORT-BLUE POINT UNION FREE SCHOOL D LIBRARY VOTE FEE		3,018.13
TOTAL				<u>3,018.13</u>
74953	05/10/2023	BERNADETTE ABBONDOLA		
	05/10/2023	BERNADETTE ABBONDOLA	REFUND ADULT PROGRAM	20.50
TOTAL				<u>20.50</u>
74954	05/10/2023	BILBLIOTHECA, LLC		
	05/10/2023	BILBLIOTHECA, LLC	REF/ONLINE SERVICES	79.06
TOTAL				<u>79.06</u>
74955	05/10/2023	BRET WILLIAMS		
	05/10/2023	BRET WILLIAMS	MUSIC PROGRAM	350.00
TOTAL				<u>350.00</u>
74956	05/10/2023	BRI-TECH, INC.		
	05/10/2023	BRI-TECH, INC.	RM/ALARM	190.00
TOTAL				<u>190.00</u>
74957	05/10/2023	BRINKMAN HARDWARE		
	05/10/2023	BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	20.99
TOTAL				<u>20.99</u>
74958	05/10/2023	BRODART CO.		
	05/10/2023	BRODART CO.	ADULT BOOKS	13.77

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 10, 2023

Num	Date	Source Name	Memo	Paid Amount
TOTAL				13.77
74959	05/10/2023	CATHERINE HENDRICKSON		
	05/10/2023	CATHERINE HENDRICKSON	REFUND ADULT PROGRAM	10.00
TOTAL				10.00
74960	05/10/2023	CATHERINE REHMAN		
	05/10/2023	CATHERINE REHMAN	REFUND ADULT PROGRAM	20.50
TOTAL				20.50
74961	05/10/2023	CCP SOLUTIONS, LLC		
	05/10/2023	CCP SOLUTIONS, LLC	COPIERS	1,631.92
TOTAL				1,631.92
74962	05/10/2023	CIT		
	05/10/2023	CIT	COPIERS	274.89
TOTAL				274.89
74963	05/10/2023	CRIMSON COACHING LLC		
	05/10/2023	CRIMSON COACHING LLC	YA PROGRAM	325.00
TOTAL				325.00
74964	05/10/2023	CYNTHIA GERARD		
	05/10/2023	CYNTHIA GERARD	ADULT PROGRAM	60.00
TOTAL				60.00
74965	05/10/2023	DEMCO		
	05/10/2023	DEMCO	OFFICE SUPPLIES	68.65
	05/10/2023	DEMCO	OFFICE SUPPLIES	32.67
TOTAL				101.32
74966	05/10/2023	DENISE DAUERNHEIM		
	05/10/2023	DENISE DAUERNHEIM	REFUND ADULT PROGRAM	10.25
TOTAL				10.25
74967	05/10/2023	DIANE ARONSEN		

BAYPORT - BLUE POINT PUBLIC LIBRARY

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May 10, 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	05/10/2023	DIANE ARONSEN	ADULT PROGRAM	180.00
	05/10/2023	DIANE ARONSEN	ADULT PROGRAM	220.00
TOTAL				<u>400.00</u>
74968	05/10/2023	DONNA NESTERUK		
	05/10/2023	DONNA NESTERUK	ADULT PROGRAM	300.00
TOTAL				<u>300.00</u>
74969	05/10/2023	EAST WEST BOOKS		
	05/10/2023	EAST WEST BOOKS	YA BOOKS	103.96
TOTAL				<u>103.96</u>
74970	05/10/2023	ELDOR CONTRACTING CORP		
	05/10/2023	ELDOR CONTRACTING CORP	SOLAR PANEL REPAIRS	4,400.00
TOTAL				<u>4,400.00</u>
74971	05/10/2023	EMERALD ISLAND		
	05/10/2023	EMERALD ISLAND	CUSTODIAL SUPPLIES	592.00
TOTAL				<u>592.00</u>
74972	05/10/2023	EMMA LODATO		
	05/10/2023	EMMA LODATO	JUV PROGRAM	142.25
TOTAL				<u>142.25</u>
74973	05/10/2023	FRANCINE CASTELLINO		
	05/10/2023	FRANCINE CASTELLINO	REFUND ADULT PROGRAM	10.00
TOTAL				<u>10.00</u>
74974	05/10/2023	FRIENDS OF THE BAYPORT-BLUE POINT PUB LIB		
	05/10/2023	FRIENDS OF THE BAYPORT-BLUE POINT PUB L BAG SALE		20.00
TOTAL				<u>20.00</u>
74975	05/10/2023	GAIL SISLBE		
	05/10/2023	GAIL SISLBE	MED PART B REIMBURSEMEN	329.80
TOTAL				<u>329.80</u>
74976	05/10/2023	GRAINGER		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 10, 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	05/10/2023	GRAINGER	CUSTODIAL SUPPLIES	189.57
TOTAL				<u>189.57</u>
74977	05/10/2023	GREAT SOUTH BAY LANDSCAPING		
	05/10/2023	GREAT SOUTH BAY LANDSCAPING	LAWN SERVICE	3,395.00
TOTAL				<u>3,395.00</u>
74978	05/10/2023	J.K.HODGE		
	05/10/2023	J.K.HODGE	ADULT PROGRAM	175.00
TOTAL				<u>175.00</u>
74979	05/10/2023	JAMES CUMMINGS		
	05/10/2023	JAMES CUMMINGS	ADULT PROGRAM	150.00
	05/10/2023	JAMES CUMMINGS	ADULT PROGRAM	150.00
TOTAL				<u>300.00</u>
74980	05/10/2023	JEFFREY NORWOOD		
	05/10/2023	JEFFREY NORWOOD	ADULT PROGRAM	450.00
TOTAL				<u>450.00</u>
74981	05/10/2023	JENNIFER FRASCOGNA		
	05/10/2023	JENNIFER FRASCOGNA	ADULT PROGRAM	240.00
	05/10/2023	JENNIFER FRASCOGNA	ADULT PROGRAM	240.00
TOTAL				<u>480.00</u>
74982	05/10/2023	JESSICA REILLY		
	05/10/2023	JESSICA REILLY	ADULT PROGRAM	140.00
TOTAL				<u>140.00</u>
74983	05/10/2023	JOYCE WALKER		
	05/10/2023	JOYCE WALKER	ADULT PROGRAM	255.00
TOTAL				<u>255.00</u>
74984	05/10/2023	KANOPY, INC.		
	05/10/2023	KANOPY, INC.	REF/ONLINE SERVICES	128.00
	05/10/2023	KANOPY, INC.	REF/ONLINE SERVICES	98.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

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May 10, 2023

Num	Date	Source Name	Memo	Paid Amount
TOTAL				226.00
74985	05/10/2023	KELLY SHERIDAN		
	05/10/2023	KELLY SHERIDAN	ADULT PROGRAM	35.97
		KELLY SHERIDAN	YA PROGRAM	148.69
TOTAL				184.66
74986	05/10/2023	KEVIN SEAMAN		
	05/10/2023	KEVIN SEAMAN	LEGAL FEES	594.00
TOTAL				594.00
74987	05/10/2023	LAURA BARRELLA		
	05/10/2023	LAURA BARRELLA	ADULT PROGRAM	250.00
TOTAL				250.00
74988	05/10/2023	LAURIE JANOWITZ		
	05/10/2023	LAURIE JANOWITZ	ADULT PROGRAM	325.00
TOTAL				325.00
74989	05/10/2023	LINDA KEYES		
	05/10/2023	LINDA KEYES	ADULT PROGRAM	400.00
TOTAL				400.00
74990	05/10/2023	MARGARET M. JOHNSON		
	05/10/2023	MARGARET M. JOHNSON	ADULT PROGRAM	400.00
TOTAL				400.00
74991	05/10/2023	MARLENA KONAS		
	05/10/2023	MARLENA KONAS	ADULT PROGRAM	340.00
TOTAL				340.00
74992	05/10/2023	MARY WAKA		
	05/10/2023	MARY WAKA	ADULT PROGRAM	380.00
TOTAL				380.00
74993	05/10/2023	MCJ CLEANING SERVICES CORP.		

BAYPORT - BLUE POINT PUBLIC LIBRARY

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May 10, 2023

Num	Date	Source Name	Memo	Paid Amount
	05/10/2023	MCJ CLEANING SERVICES CORP.	CLEANING SERVICE	3,360.00
TOTAL				3,360.00
74994	05/10/2023	MD DESIGN STUDIOS		
	05/10/2023	MD DESIGN STUDIOS	ADULT PROGRAM	560.00
TOTAL				560.00
74995	05/10/2023	MEGHAN VANKURIN		
	05/10/2023	MEGHAN VANKURIN	JUV PROGRAM	150.00
TOTAL				150.00
74996	05/10/2023	MIDWEST TAPE		
	05/10/2023	MIDWEST TAPE	ADULT DVD	618.82
		MIDWEST TAPE	ADULT CD	623.42
		MIDWEST TAPE	ADULT BOT	526.76
TOTAL				1,769.00
74997	05/10/2023	MIDWEST TAPE -HOOPLA		
	05/10/2023	MIDWEST TAPE -HOOPLA	REF/ONLINE SERVICES	567.79
TOTAL				567.79
74998	05/10/2023	MOTHERHOOD MOVES		
	05/10/2023	MOTHERHOOD MOVES	JUV PROGRAM	480.00
TOTAL				480.00
74999	05/10/2023	NATIONAL GRID		
	05/10/2023	NATIONAL GRID	GAS	1,618.31
TOTAL				1,618.31
75000	05/10/2023	NATIONAL WASTE SERVICES		
	05/10/2023	NATIONAL WASTE SERVICES	REFUSE REMOVAL	500.00
TOTAL				500.00
75001	05/10/2023	OPTIMUM		
	05/10/2023	OPTIMUM	OPTIMUM	363.01
TOTAL				363.01

BAYPORT - BLUE POINT PUBLIC LIBRARY

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May 10, 2023

Num	Date	Source Name	Memo	Paid Amount
75002	05/10/2023	PLAN B TECHNOLOGY		
	05/10/2023	PLAN B TECHNOLOGY	OTHER PROF FEES	330.00
TOTAL				<u>330.00</u>
75003	05/10/2023	POSTMASTER		
	05/10/2023	POSTMASTER	POSTAGE PERMIT	290.00
TOTAL				<u>290.00</u>
75004	05/10/2023	PSEGLI		
	05/10/2023	PSEGLI	ELECTRIC	571.44
TOTAL				<u>571.44</u>
75005	05/10/2023	RACHEL KLADIAS		
	05/10/2023	RACHEL KLADIAS	ADULT PROGRAM	225.00
TOTAL				<u>225.00</u>
75006	05/10/2023	REGAN AGENCY		
	05/10/2023	REGAN AGENCY	BUILDING INSURANCE	6,082.00
TOTAL				<u>6,082.00</u>
75007	05/10/2023	ROBERT SCOTT		
	05/10/2023	ROBERT SCOTT	YA PROGRAM	345.00
TOTAL				<u>345.00</u>
75008	05/10/2023	ROGERS MEMORIAL LIBRARY		
	05/10/2023	ROGERS MEMORIAL LIBRARY	ADULT BOOKS	16.00
TOTAL				<u>16.00</u>
75009	05/10/2023	ROWAN AND LITTLEFIELD PUBLISHING GROUP		
	05/10/2023	ROWAN AND LITTLEFIELD PUBLISHING GROUP REFERENCE		106.02
TOTAL				<u>106.02</u>
75010	05/10/2023	SCLS		
	05/10/2023	SCLS	SCLS CONTRACT	23,517.00
		SCLS	ADULT PROGRAM	2,175.00
		SCLS	JUV PROGRAM	2,200.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

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May 10, 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
		SCLS	POSTAGE	16.24
		SCLS	OFFICE SUPPLIES	18.20
	05/10/2023	SCLS	POSTAGE	19.72
		SCLS	OFFICE SUPPLIES	22.10
TOTAL				<u>27,968.26</u>
75011	05/10/2023	SCLS-PALS		
	05/10/2023	SCLS-PALS	PALS	4,342.73
TOTAL				<u>4,342.73</u>
75012	05/10/2023	SEARLES GRAPHICS, INC.		
	05/10/2023	SEARLES GRAPHICS, INC.	NEWSLETTER PRINTING	4,976.00
TOTAL				<u>4,976.00</u>
75013	05/10/2023	SPROUTS AND FRIENDS, INC.		
	05/10/2023	SPROUTS AND FRIENDS, INC.	JUV PROGRAM	300.00
TOTAL				<u>300.00</u>
75014	05/10/2023	STEPHEN SANFILIPPO		
	05/10/2023	STEPHEN SANFILIPPO	MUSIC PROGRAM	225.00
TOTAL				<u>225.00</u>
75015	05/10/2023	STERICYCLE, INC.		
	05/10/2023	STERICYCLE, INC.	SHREDDING SERVICES	424.22
TOTAL				<u>424.22</u>
75016	05/10/2023	SUCHETA GANDHI		
	05/10/2023	SUCHETA GANDHI	REFUND ADULT PROGRAM	10.25
TOTAL				<u>10.25</u>
75017	05/10/2023	SUSAN CHANT		
	05/10/2023	SUSAN CHANT	YA PROGRAM	21.24
TOTAL				<u>21.24</u>
75018	05/10/2023	T MOBILE		
	05/10/2023	T MOBILE	HOT SPOTS	407.64
TOTAL				<u>407.64</u>

BAYPORT - BLUE POINT PUBLIC LIBRARY

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May 10, 2023

Num	Date	Source Name	Memo	Paid Amount
75019	05/10/2023	TAKEFORM		
	05/10/2023	TAKEFORM	DONOR WALL	264.73
TOTAL				264.73
75020	05/10/2023	ULINE		
	05/10/2023	ULINE	ADULT PROGRAM	139.08
TOTAL				139.08
75021	05/10/2023	VSC ELECTRIC, INC.		
	05/10/2023	VSC ELECTRIC, INC.	MISC ELECTRIC REPAIRS	4,850.00
TOTAL				4,850.00
75022	05/10/2023	W.B.MASON		
	05/10/2023	W.B.MASON	OFFICE SUPPLIES	2,030.38
TOTAL				2,030.38
75023	05/10/2023	WELLS FARGO FINANCAIL LEASING		
	05/10/2023	WELLS FARGO FINANCAIL LEASING	COPIERS	629.00
TOTAL				629.00
75024	05/10/2023	WEST BABYLON PUBLIC LIBRARY		
	05/10/2023	WEST BABYLON PUBLIC LIBRARY	JUV BOOKS	18.00
TOTAL				18.00
75025	05/10/2023	WILLIAM J. POWELL ASSOCIATES, LLC		
	05/10/2023	WILLIAM J. POWELL ASSOCIATES, LLC	CPR/AED TRAINING	320.00
TOTAL				320.00
75026	05/10/2023	XIOMARA CAMERA		
	05/10/2023	XIOMARA CAMERA	REFUND ADULT PROGRAM	10.25
TOTAL				10.25
75027	05/10/2023	AMAZON CAPITAL SERVICES		
	05/10/2023	AMAZON CAPITAL SERVICES	YA PROG/MAKER SPACE	1,101.08
		AMAZON CAPITAL SERVICES	ADULT BOOKS	120.25

BAYPORT - BLUE POINT PUBLIC LIBRARY

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May 10, 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
		AMAZON CAPITAL SERVICES	YA BOOKS	109.99
		AMAZON CAPITAL SERVICES	JUV PROGRAM	49.98
		AMAZON CAPITAL SERVICES	JUV DVD	5.99
TOTAL				<u>1,387.29</u>
75028	05/10/2023	BRINKMAN HARDWARE		
	05/10/2023	BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	79.96
TOTAL				<u>79.96</u>
75029	05/10/2023	OCLC INC.		
	05/10/2023	OCLC INC.	SOFTWARE	539.46
TOTAL				<u>539.46</u>
75030	05/10/2023	SCLS		
	05/10/2023	SCLS	REF/ONLINE SERVICES	10,000.00
TOTAL				<u>10,000.00</u>
75031	05/10/2023	SUFFOLK COUNTY WATER AUTHORITY		
	05/10/2023	SUFFOLK COUNTY WATER AUTHORITY	WATER	71.94
TOTAL				<u>71.94</u>
				<u>105,059.97</u>

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

April 5 through May 9, 2023

Num	Date	Source Name	Memo	Paid Amount
74926	04/06/2023	AFFLAC NEW YORK		
	04/06/2023	AFFLAC NEW YORK	EMPLOYEE PAYMENTS	373.20
TOTAL				373.20
74927	04/06/2023	GIS BENEFITS		
	04/06/2023	GIS BENEFITS	EMPLOYEE PAYMENTS	915.29
TOTAL				915.29
74928	04/06/2023	NATIONAL GRID		
	04/06/2023	NATIONAL GRID	GAS	2,505.64
TOTAL				2,505.64
74929	04/06/2023	PSEGLI		
	04/06/2023	PSEGLI	ELECTRIC	1,014.92
TOTAL				1,014.92
74930	04/06/2023	WELLS FARGO FINANCAIL LEASING		
	04/06/2023	WELLS FARGO FINANCAIL LEASING	COPIER	629.00
TOTAL				629.00
74931	04/06/2023	AFFLAC NEW YORK		
	04/06/2023	AFFLAC NEW YORK	EMPLOYEE PAYMENTS	663.84
TOTAL				663.84
74934	04/06/2023	SUFFOLK COUNTY WATER AUTHORITY		
	04/06/2023	SUFFOLK COUNTY WATER AUTHORITY	WATER	77.26
TOTAL				77.26
74935	04/06/2023	T ROWE PRICE		
	04/06/2023	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	680.38
TOTAL				680.38
74936	04/24/2023	GIS BENEFITS		
	04/24/2023	GIS BENEFITS	EMPLOYEE PAYMENTS	915.29
TOTAL				915.29

prepaids

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

April 5 through May 9, 2023

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
74937	04/24/2023	NET2PHONE, INC.		
	04/24/2023	NET2PHONE, INC.	TELEPHONES	173.85
TOTAL				<u>173.85</u>
74938	04/24/2023	NYS EMPLOYEE'S HEALTH INSURANCE		
	04/24/2023	NYS EMPLOYEE'S HEALTH INSURANCE	HEALTH INSURANCE	35,569.98
TOTAL				<u>35,569.98</u>
74939	04/24/2023	OPTIMUM		
	04/24/2023	OPTIMUM	OPTIMUM	202.85
TOTAL				<u>202.85</u>
74940	04/24/2023	PSEGLI		
	04/24/2023	PSEGLI	ELECTRIC	6,740.88
TOTAL				<u>6,740.88</u>
74941	04/24/2023	SUFFOLK COUNTY WATER AUTHORITY		
	04/24/2023	SUFFOLK COUNTY WATER AUTHORITY	WATER	354.30
TOTAL				<u>354.30</u>
74942	04/24/2023	T ROWE PRICE		
	04/24/2023	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	669.20
TOTAL				<u>669.20</u>
				51,485.88

BAYPORT - BLUE POINT PUB LIB - CAPITAL FUND

Check Detail

May 10, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1259	05/10/2023	MACCARONE PLUMBING,INC.	1000 · M&T - CHECKING	
	05/10/2023		7060 · PLUMBING AND HEATING	4,302.67
TOTAL				4,302.67

4,302.67

BAYPORT - BLUE POINT PUB LIB - CAPITAL FUND

Check Detail

April 5 through May 9, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1258	04/06/2023	MACCARONE PLUMBING,INC.	1000 · M&T - CHECKING	
	04/06/2023		7060 · PLUMBING AND HEATING	<u>19,676.47</u>
TOTAL				19,676.47

19,676.47

prepaids

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED

5-2-23

Bayport-Blue Point Public Library

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or ATCI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
TRS	Johannesman, Julie		Library Clerk	\$18.03/hr		04/30/23	22-00260

- DID YOU:**
1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?
 2. Request and canvass an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?
 4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION. (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

The above changes are hereby certified as being in accordance with Civil Service Requirements.

APPROVED DISAPPROVED

APPROVED AS NOTED

Michael P. [Signature]

Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED **3-4-23**

Bayport-Blue Point Public Library

ACTION	NAME	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	FOR PART TIME or ATCI INCLUDE: # OF HOURS PER WEEK OR PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL # and/or DUTIES STATEMENT #
TRS	Manor , Tessa		Custodial Worker I	\$17.48/hr		05/18/23	20-00540

DID YOU:

1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?
2. Request and canvass an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?
4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION. (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

The above changes are hereby certified as being in accordance with Civil Service Requirements.

APPROVED DISAPPROVED
 APPROVED AS NOTED



Signature of Appointing Authority