

# Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 · Phone (631) 363-6133 Fax (631) 868-3520



A regular meeting of the Board of Trustees of the Bayport-Blue Point Public Library will be held on Wednesday, July 13, 2022 at 7:00pm in the Library.

## AGENDA

- I. Open Meeting
- II. Pledge of Allegiance
- III. Public comment
- IV. Approval of the minutes
- V. Correspondence
- VI. Financial Report
- VII. Warrant 'Schedule of Claims' & Payroll
- VIII. Personnel Report
- IX. Director's Report
- X. Committee Reports
- XI. Old Business
  - a. Building Update
  
- XII. New Business
- XIII. Public comment
- XIV. Executive Session
- XV. Adjournment

Next meeting Wednesday, August 10, 2022 7:00 PM

# Bayport - Blue Point Public Library

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## REGULAR MEETING OF BAYPORT BLUE POINT PUBLIC LIBRARY BOARD OF TRUSTEES

6/8/2022

### I. CALL TO ORDER

Trustee Devino called the meeting to order at 7:04 p.m. Present were Trustee Devino, Trustee Heineman, Trustee McAward, Trustee Adams, Trustee Kennedy-Smith, Director Mike Firestone and Linda McCrosson to take minutes.

### II. APPROVAL OF MINUTES

Trustee Heineman made a motion, seconded by Trustee Kennedy-Smith to accept the minutes of the May 11, 2022 regular Meeting of the Board of Trustees; approved by all.

### III. FINANCIAL REPORTS & SCHEDULE OF CLAIMS

Motion made by Trustee McAward, seconded by Trustee Adams to approve the Bank Reconciliation & Financial Reports dated April 2022; approved by all.

Motion made by Trustee Kennedy-Smith, seconded by Trustee Adams to approve the Bank Reconciliation & Financial Reports for Capital Fund dated April 2022; approved by all.

Motion made by Trustee McAward, seconded by Trustee Heineman, to approve the Operating Fund Schedule of Claims dated 6/08/2022 (Check Detail Report); approved by all.

Motion made by Trustee Adams, seconded by Trustee Kennedy-Smith, to approve the Capital Fund Schedule of claims dated 6/08/2022 (Check Detail Report); approved by all.

Motion made by Trustee Heineman, seconded by Trustee Adams, to approve the listed prepays, as presented, that were paid since last board meeting dated May 12, 2022 through June 7, 2022. (Checks between meetings); approved by all.

Motion made by Trustee Kennedy-Smith, seconded by Trustee Adams, to approve the Payroll Reports dated 5/12/2022 and 5/26/2022; approved by all.

Motion made by Trustee McAward, seconded by Trustee Kennedy-Smith to approve the invoices to OCLC for \$819.88, Mademoiselle Café for \$50.00 and CIS for \$29,727.65; approved by all.

### IV. PERSONNEL REPORT

Motion made by Trustee Heineman, seconded by Trustee Adams to approve the CS-150 reports dated 5/16/2022, 5/17/2022, and 5/19/2022 as presented; approved by all present.

### V. DIRECTOR'S REPORT

### VI. UNFINISHED BUSINESS

### VII. NEW BUSINESS

### X. ADJOURNMENT

Motion made by Trustee Heineman, seconded by Trustee Adams, to adjourn the meeting at 7:45 p.m.; approved by all.

Respectfully submitted,  
Michael Firestone

**BAYPORT-BLUE POINT PUBLIC LIBRARY**  
**203 BLUE POINT AVE**  
**BLUE POINT, N.Y. 11715**  
**(631)363-6133**

**BANK RECONCILIATION FOR MAY 2022**

**PEOPLE'S UNITED CHECKING CAPITAL ACCOUNT**

May 1, 2022	<b><u>BALANCE PER LIBRARY BOOKS:</u></b>	
	BALANCE PER LIBRARY BOOKS:	\$605,340.04
	RECEIPTS:	
	TAX REVENUE	201,317.42
	ADULT PROGRAMS	2,957.96
	JUVENILE PROGRAMS	575.94
	PASSPORT FEES	446.21
	YOUNG ADULT PROGRAMS	438.94
	CAFÉ RENT	300.00
	SALE OF USED BOOKS	109.08
	COPIER	64.59
	FAX	35.15
	INTEREST	27.51
	FINES	10.00
		<u>206,282.80</u>
	TOTAL(Book Balance + Receipts)	811,622.84
	LESS: MAY DISBURSEMENTS	<u>237,637.07</u>
May 31, 2022	<b>BALANCE PER LIBRARY BOOKS:</b>	<u><u>\$573,985.77</u></u>
May 31, 2022	<b><u>BALANCE PER BANK:</u></b>	
	BALANCE PER BANK:	\$655,829.54
	MAY FINES DEPOSITED IN JUNE	<u>0.00</u>
	TOTAL(Bank Bal + O/S deposits)	655,829.54
	LESS: MAY OUTSTANDING CHECKS	<u>81,843.77</u>
May 31, 2022	<b>BALANCE PER BANK:</b>	<u><u>\$573,985.77</u></u>

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BANK RECONCILIATION FOR MAY 2022

SAVINGS ACCOUNT FLUSHING BANK

May 1, 2022	<b><u>BEGINNING BALANCE:</u></b> BALANCE FLUSHING BANK	\$462,398.91	
	TOTAL BALANCE PER STATEMENTS		\$462,398.91
	<b><u>DEPOSITS/TRANSFERS:</u></b> ADD: TRANSFER	0.00	
	TOTAL ADDITIONS		0.00
	<b><u>WITHDRAWALS/CHARGES:</u></b> SUB:	0.00	
	TOTAL SUBTRACTIONS		0.00
	<b><u>INTEREST:</u></b> ADD: INTEREST INCOME	57.64	
	TOTAL INTEREST INCOME		57.64
May 31, 2022	<b><u>ENDING BALANCE:</u></b> BALANCE FLUSHING BANK	\$462,456.55	
	TOTAL BALANCE PER STATEMENTS		<u>\$462,456.55</u>

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BANK RECONCILIATION FOR MAY 2022

PEOPLE'S UNITED CHECKING CAPITAL ACCOUNT

May 1, 2022	<b><u>BALANCE PER LIBRARY BOOKS:</u></b>	
	BALANCE PER LIBRARY BOOKS:	\$214,427.59
	RECEIPTS:	
	INTEREST	<u>14.12</u>
	TOTAL(Book Balance + Receipts)	214,441.71
	LESS: MAY DISBURSEMENTS	<u>195,311.24</u>
May 31, 2022	<b>BALANCE PER LIBRARY BOOKS:</b>	<b><u>\$19,130.47</u></b>
May 31, 2022	<b><u>BALANCE PER BANK:</u></b>	
	BALANCE PER BANK:	\$301,895.10
	MAY INCOME DEPOSITED IN JUNE	<u>0.00</u>
	TOTAL(Bank Bal + O/S deposits)	301,895.10
	LESS: MAY OUTSTANDING CHECKS	<u>282,764.63</u>
May 31, 2022	<b>BALANCE PER BANK:</b>	<b><u>\$19,130.47</u></b>

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

July 13, 2022

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
74033	07/13/2022	A TIME FOR KIDS		
	07/13/2022	A TIME FOR KIDS	JUV PROGRAM	435.00
TOTAL				<u>435.00</u>
74034	07/13/2022	AESTHETIC REALISM FOUNDATION		
	07/13/2022	AESTHETIC REALISM FOUNDATION	ADULT PROGRAM	100.00
TOTAL				<u>100.00</u>
74035	07/13/2022	AMERICAN EXPRESS		
	07/13/2022	AMERICAN EXPRESS	OFFICE SUPPLIES	295.47
		AMERICAN EXPRESS	POSTAGE	119.54
		AMERICAN EXPRESS	PERIODICALS	385.88
		AMERICAN EXPRESS	YA PROGRAM	409.36
		AMERICAN EXPRESS	OTHER PROF FEES	566.59
		AMERICAN EXPRESS	ADULT BOOKS	100.54
		AMERICAN EXPRESS	SOFTWARE	48.77
		AMERICAN EXPRESS	REF/ONLINE SERVICES	982.00
		AMERICAN EXPRESS	JUV DVD	9.14
		AMERICAN EXPRESS	YA BOOKS	23.15
TOTAL				<u>2,940.44</u>
74036	07/13/2022	ANNA DAVIS		
	07/13/2022	ANNA DAVIS	MED PART b REIMB	1,632.90
TOTAL				<u>1,632.90</u>
74037	07/13/2022	BAKER & TAYLOR BOOKS		
	07/13/2022	BAKER & TAYLOR BOOKS	JUV BOOKS	337.44
		BAKER & TAYLOR BOOKS	YA BOOKS	87.98
		BAKER & TAYLOR BOOKS	ADULT BOOKS	1,315.77
TOTAL				<u>1,741.17</u>
74038	07/13/2022	BARBARA WILKENS		
	07/13/2022	BARBARA WILKENS	MED PART B REIMB	1,020.60
TOTAL				<u>1,020.60</u>
74039	07/13/2022	BIBLIOTHECA, LLC		
	07/13/2022	BIBLIOTHECA, LLC	REF/ONLINE SERVICES	40.82

BAYPORT - BLUE POINT PUBLIC LIBRARY

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Num	Date	Source Name	Memo	Paid Amount
	07/13/2022	BIBLIOTHECA, LLC	REF/ONLINE SERVICES	29.22
TOTAL				70.04
74040	07/13/2022	BLUE POINT BAYPORT LIONS CLUB		
	07/13/2022	BLUE POINT BAYPORT LIONS CLUB	MEMBERSHIP 2022-2023	150.00
TOTAL				150.00
74041	07/13/2022	BRI-TECH, INC.		
	07/13/2022	BRI-TECH, INC.	ALARM SYSTEM	586.58
TOTAL				586.58
74042	07/13/2022	BRIARCLIFF SPRINKLERS		
	07/13/2022	BRIARCLIFF SPRINKLERS	SPRINKLERS	202.23
TOTAL				202.23
74043	07/13/2022	BRINKMAN HARDWARE		
	07/13/2022	BRINKMAN HARDWARE	CUSTODIAL SUPPLIES	165.89
		BRINKMAN HARDWARE	JUV PROGRAM	12.17
TOTAL				178.06
74044	07/13/2022	BRODART CO.		
	07/13/2022	BRODART CO.	JUV BOOKS	6.57
		BRODART CO.	REFERENCE	131.24
		BRODART CO.	ADULT BOOKS	17.37
TOTAL				155.18
74045	07/13/2022	CIT		
	07/13/2022	CIT	COPY MACHINES	549.78
TOTAL				549.78
74046	07/13/2022	CMRS-TMS		
	07/13/2022	CMRS-TMS	POSTAGE FOR METER	900.00
TOTAL				900.00
74047	07/13/2022	CONNIE KLOS		
	07/13/2022	CONNIE KLOS	ADULT PROGRAM	150.00
TOTAL				150.00

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Num	Date	Source Name	Memo	Paid Amount
74048	07/13/2022	CORNELL COOPERATIVE EXTENSION OF SC		
	07/13/2022	CORNELL COOPERATIVE EXTENSION OF SC	ADULT PROGRAM	160.00
TOTAL				160.00
74049	07/13/2022	COSTCO MEMBERSHIP		
	07/13/2022	COSTCO MEMBERSHIP	COSTCO MEMBERSHIP	391.05
TOTAL				391.05
74050	07/13/2022	CRAZY HATTER		
	07/13/2022	CRAZY HATTER	ADULT PROGRAM	571.76
TOTAL				571.76
74051	07/13/2022	DEARREADER.COM LLC		
	07/13/2022	DEARREADER.COM LLC	REF/ONLINE SERVICES	1,800.00
TOTAL				1,800.00
74052	07/13/2022	DEBORAH AHEARN		
	07/13/2022	DEBORAH AHEARN	MED PART B REIMB	510.30
TOTAL				510.30
74053	07/13/2022	DIANE ARONSEN		
	07/13/2022	DIANE ARONSEN	ADULT PROGRAM	315.00
TOTAL				315.00
74054	07/13/2022	DISCOUNT SCHOOL SUPPLY		
	07/13/2022	DISCOUNT SCHOOL SUPPLY	JUV PROGRAM	213.05
TOTAL				213.05
74055	07/13/2022	ELIZABETH WALSH		
	07/13/2022	ELIZABETH WALSH	MED PART B REIMB	510.30
TOTAL				510.30
74056	07/13/2022	EMERALD ISLAND		
	07/13/2022	EMERALD ISLAND	CUSTODIAL SUPPLIES	219.95
TOTAL				219.95



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Num	Date	Source Name	Memo	Paid Amount
74057	07/13/2022	EMMA LODATO-e		
	07/13/2022	EMMA LODATO-e	JUV PROGRAMS	<u>28.07</u>
TOTAL				28.07
74058	07/13/2022	FINDAWAY WORLD, LLC.		
	07/13/2022	FINDAWAY WORLD, LLC.	JUV BOOKS ON TAPE	<u>69.99</u>
TOTAL				69.99
74059	07/13/2022	GRAINGER		
	07/13/2022	GRAINGER	CUSTODIAL SUPPLIES	<u>156.22</u>
TOTAL				156.22
74060	07/13/2022	GREAT SOUTH BAY LANDSCAPING		
	07/13/2022	GREAT SOUTH BAY LANDSCAPING	LAWN SERVICE	<u>6,000.00</u>
TOTAL				6,000.00
74061	07/13/2022	HAPPY GLAMPER NY		
	07/13/2022	HAPPY GLAMPER NY	JUV PROGRAM	<u>400.00</u>
TOTAL				400.00
74062	07/13/2022	HUNTINGTON PUBLIC LIBRARY		
	07/13/2022	HUNTINGTON PUBLIC LIBRARY	PAYMENT FOR LOST BOOK	<u>15.00</u>
TOTAL				15.00
74063	07/13/2022	JAMES CUMMINGS		
	07/13/2022	JAMES CUMMINGS	ADULT PROGRAM	<u>50.00</u>
TOTAL				50.00
74064	07/13/2022	JAMES DINAPOLI		
	07/13/2022	JAMES DINAPOLI	MUSIC PROGRAM	<u>800.00</u>
TOTAL				800.00
74065	07/13/2022	JANICE NORTH		
	07/13/2022	JANICE NORTH	MED PART B REIMB	<u>510.30</u>
TOTAL				510.30

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Num	Date	Source Name	Memo	Paid Amount
74066	07/13/2022	JEANA LEWIS		
	07/13/2022	JEANA LEWIS	ADULT PROGRAM	220.00
TOTAL				220.00
74067	07/13/2022	JESSICA REILLY		
	07/13/2022	JESSICA REILLY	ADULT PROGRAM	500.00
TOTAL				500.00
74068	07/13/2022	JOANN POSNANSKI		
	07/13/2022	JOANN POSNANSKI	JUV PROGRAM	34.96
TOTAL				34.96
74069	07/13/2022	JOCELYN MCINTEE		
	07/13/2022	JOCELYN MCINTEE	MED PART B REIMB	510.30
TOTAL				510.30
74070	07/13/2022	JOHN O'HARE		
	07/13/2022	JOHN O'HARE	MED PART B REIMB	714.30
TOTAL				714.30
74071	07/13/2022	JULIE PERNICE		
	07/13/2022	JULIE PERNICE	JUV PROGRAM	125.60
TOTAL				125.60
74072	07/13/2022	KANOPY, INC.		
	07/13/2022	KANOPY, INC.	REF/ONLINE SERVICES	87.00
TOTAL				87.00
74073	07/13/2022	KELLY SHERIDAN		
	07/13/2022	KELLY SHERIDAN	YA PROGRAM	308.32
TOTAL				308.32
74074	07/13/2022	KEVIN SEAMAN		
	07/13/2022	KEVIN SEAMAN	LEGAL FEES	676.00
TOTAL				676.00

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Num	Date	Source Name	Memo	Paid Amount
74075	07/13/2022	KING KULLEN GROCERY CORP, INC.		
	07/13/2022	KING KULLEN GROCERY CORP, INC.	YA PROGRAM	49.76
TOTAL				49.76
74076	07/13/2022	LAURIE JANOWITZ		
	07/13/2022	LAURIE JANOWITZ	ADULT PROGRAM	690.00
TOTAL				690.00
74077	07/13/2022	LIBRARY IDEAS LLC		
	07/13/2022	LIBRARY IDEAS LLC	REF/ONLINE SERVICES	4,668.00
TOTAL				4,668.00
74078	07/13/2022	LINDA MCCROSSON		
	07/13/2022	LINDA MCCROSSON	OTHER PROF FEES	5,000.00
TOTAL				5,000.00
74079	07/13/2022	LUCINDA LAPPANO		
	07/13/2022	LUCINDA LAPPANO	MED PART B REIMB	1,020.60
TOTAL				1,020.60
74080	07/13/2022	MADELYN HAUSSNER		
	07/13/2022	MADELYN HAUSSNER	ADULT PROGRAM	350.00
TOTAL				350.00
74081	07/13/2022	MARLENE BEIN DESIGN		
	07/13/2022	MARLENE BEIN DESIGN	ADULT PROGRAM	270.00
TOTAL				270.00
74082	07/13/2022	MCJ CLEANING SERVICES CORP.		
	07/13/2022	MCJ CLEANING SERVICES CORP.	CLEANING SERVICE	3,360.00
TOTAL				3,360.00
74083	07/13/2022	MIDWEST TAPE		
	07/13/2022	MIDWEST TAPE	ADULT DVD	1,253.72
		MIDWEST TAPE	ADULT CD	610.30

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Num	Date	Source Name	Memo	Paid Amount
		MIDWEST TAPE	ADULT BOT	133.94
		MIDWEST TAPE	JUV BOT	59.99
TOTAL				<u>2,057.95</u>
74084	07/13/2022	MIDWEST TAPE -HOOPLA		
	07/13/2022	MIDWEST TAPE -HOOPLA	REF/ONLINE SERVICES	394.84
TOTAL				<u>394.84</u>
74085	07/13/2022	MORE CONSULTING CORP.		
	07/13/2022	MORE CONSULTING CORP.	MISC REPAIRS	594.66
TOTAL				<u>594.66</u>
74086	07/13/2022	NATIONAL GRID		
	07/13/2022	NATIONAL GRID	GAS	594.16
TOTAL				<u>594.16</u>
74087	07/13/2022	NATIONAL WASTE SERVICES		
	07/13/2022	NATIONAL WASTE SERVICES	REFUSE REMOVAL	500.00
TOTAL				<u>500.00</u>
74088	07/13/2022	NATURE WORKS		
	07/13/2022	NATURE WORKS	JUV PROGRAM	160.00
TOTAL				<u>160.00</u>
74089	07/13/2022	NEW YORK MARINE RESCUE CENTER		
	07/13/2022	NEW YORK MARINE RESCUE CENTER	JUV PROGRAM	150.00
TOTAL				<u>150.00</u>
74090	07/13/2022	NYS EMPLOYEE'S HEALTH INSURANCE		
	07/13/2022	NYS EMPLOYEE'S HEALTH INSURANCE	HEALTH INSURANCE	32,866.18
TOTAL				<u>32,866.18</u>
74091	07/13/2022	OPTIMUM		
	07/13/2022	OPTIMUM	OPTIMUM	795.99
TOTAL				<u>795.99</u>
74092	07/13/2022	ORIENTAL TRADING		

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Num	Date	Source Name	Memo	Paid Amount
	07/13/2022	ORIENTAL TRADING	JUV PROGRAM	118.37
TOTAL				<u>118.37</u>
74093	07/13/2022	PATCHOGUE ADVANCE		
	07/13/2022	PATCHOGUE ADVANCE	MISC EXPENSE	100.00
TOTAL				<u>100.00</u>
74094	07/13/2022	PATRON POINT, INC.		
	07/13/2022	PATRON POINT, INC.	SOFTWARE	7,000.00
TOTAL				<u>7,000.00</u>
74095	07/13/2022	PAWS N CLAWS 911, INC.		
	07/13/2022	PAWS N CLAWS 911, INC.	ADULT PROGRAM	300.00
TOTAL				<u>300.00</u>
74096	07/13/2022	PETER FAZEKAS		
	07/13/2022	PETER FAZEKAS	ADULT PROGRAM	100.00
TOTAL				<u>100.00</u>
74097	07/13/2022	PSEGLI		
	07/13/2022	PSEGLI	ELECTRIC	2,091.82
TOTAL				<u>2,091.82</u>
74098	07/13/2022	REPRISE MUSIC		
	07/13/2022	REPRISE MUSIC	ADULT PROGRAM	370.00
TOTAL				<u>370.00</u>
74099	07/13/2022	ROBERT SCOTT		
	07/13/2022	ROBERT SCOTT	JUV PROGRAM	299.00
	07/13/2022	ROBERT SCOTT	YA PROGRAM	46.00
TOTAL				<u>345.00</u>
74100	07/13/2022	ROSALIE BISCARDI		
	07/13/2022	ROSALIE BISCARDI	ADULT PROGRAM	240.00
TOTAL				<u>240.00</u>

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Num	Date	Source Name	Memo	Paid Amount
74101	07/13/2022	SCLS		
	07/13/2022	SCLS	OTHER PROF FEES	1,850.00
		SCLS	POSTAGE	20.14
		SCLS	OFFICE SUPPLIES	25.46
		SCLS	JUV PROGRAM	1,928.13
		SCLS	ADULT PROGRAM	1,928.12
TOTAL				5,751.85
74102	07/13/2022	SCLS TELECOMMUNICATIONS		
	07/13/2022	SCLS TELECOMMUNICATIONS	SCLS TELECOM	9,900.00
TOTAL				9,900.00
74103	07/13/2022	SEARLES GRAPHICS, INC.		
	07/13/2022	SEARLES GRAPHICS, INC.	PRINTING	4,583.00
TOTAL				4,583.00
74104	07/13/2022	SHIRLEY DUSCHENCHUK	REFUND WELCOME SIGN CLASS	
	07/13/2022	SHIRLEY DUSCHENCHUK	REFUND ADULT PROGRAM	10.00
TOTAL				10.00
74105	07/13/2022	SPROUTS AND FRIENDS, INC.		
	07/13/2022	SPROUTS AND FRIENDS, INC.	JUV PROGRAM	500.00
TOTAL				500.00
74106	07/13/2022	STERICYCLE, INC.		
	07/13/2022	STERICYCLE, INC.	SHREDDING SERVICES	162.32
TOTAL				162.32
74107	07/13/2022	SUSAN CHANT		
	07/13/2022	SUSAN CHANT	JUV PROGRAM	333.72
	07/13/2022	SUSAN CHANT	JUV PROGRAM	17.99
TOTAL				351.71
74108	07/13/2022	T MOBILE		
	07/13/2022	T MOBILE	HOT SPOTS	407.64
TOTAL				407.64

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<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
74109	07/13/2022	T ROWE PRICE		
	07/13/2022	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	519.67
TOTAL				<u>519.67</u>
74110	07/13/2022	TAG-IT ENGRAVING AND SIGNS		
	07/13/2022	TAG-IT ENGRAVING AND SIGNS	OFFICE SUPPLIES	16.50
TOTAL				<u>16.50</u>
74111	07/13/2022	TALEWISE		
	07/13/2022	TALEWISE	JUV PROGRAM	325.00
TOTAL				<u>325.00</u>
74112	07/13/2022	TBS CONTRACTING LTD.		
	07/13/2022	TBS CONTRACTING LTD.	MISC REPAIR	1,800.00
TOTAL				<u>1,800.00</u>
74113	07/13/2022	VSC ELECTRIC, INC.		
	07/13/2022	VSC ELECTRIC, INC.	MISC ELECTRIC	49,834.12
TOTAL				<u>49,834.12</u>
74114	07/13/2022	W.B.MASON		
	07/13/2022	W.B.MASON	OFFICE SUPPLIES	461.28
TOTAL				<u>461.28</u>
74115	07/13/2022	WELLS FARGO FINANCAIL LEASING		
	07/13/2022	WELLS FARGO FINANCAIL LEASING	COPIERS	629.00
TOTAL				<u>629.00</u>
74116	07/13/2022	BILBLIOTHECA, LLC		
	07/13/2022	BILBLIOTHECA, LLC	REF/ONLINE SERVICES	29.22
TOTAL				<u>29.22</u>
74117	07/13/2022	FINDAWAY WORLD, LLC.		
	07/13/2022	FINDAWAY WORLD, LLC.	JUV BOOKS ON TAPE	810.91
TOTAL				<u>810.91</u>

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

July 13, 2022

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
74118	07/13/2022	ISLIP PUBLIC LIBRARY		
	07/13/2022	ISLIP PUBLIC LIBRARY	PAYMENT FOR LOST/DAMAG	14.99
TOTAL				<u>14.99</u>
74119	07/13/2022	KELLY SHERIDAN		
	07/13/2022	KELLY SHERIDAN	YA PROGRAM	139.23
TOTAL				<u>139.23</u>
				167,143.22



BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

June 9 through July 12, 2022

Num	Date	Source Name	Memo	Paid Amount
74019	06/14/2022	AFFLAC NEW YORK		
	06/14/2022	AFFLAC NEW YORK	EMPLOYEE PAYMENTS	476.76
TOTAL				476.76
74020	06/14/2022	CIS		
	06/14/2022	CIS	MISC REPAIRS HVAC	29,727.65
TOTAL				29,727.65
74021	06/14/2022	MADMOISELLE OF PATCHOGUE		
	06/14/2022	MADMOISELLE OF PATCHOGUE	MEETING SUPPLIES	50.00
TOTAL				50.00
74022	06/14/2022	NATIONAL GRID		
	06/14/2022	NATIONAL GRID	ELECTRIC	872.82
TOTAL				872.82
74023	06/14/2022	NYS EMPLOYEE'S HEALTH INSURANCE		
	06/14/2022	NYS EMPLOYEE'S HEALTH INSURANCE	HEALTH INSURANCE	32,558.32
TOTAL				32,558.32
74024	06/14/2022	OCLC INC.		
	06/14/2022	OCLC INC.	SOFTWARE	819.88
TOTAL				819.88
74025	06/14/2022	SUFFOLK COUNTY WATER AUTHORITY		
	06/14/2022	SUFFOLK COUNTY WATER AUTHORITY	WATER	71.42
TOTAL				71.42
74026	06/14/2022	T MOBILE		
	06/14/2022	T MOBILE	HOT SPOTS	406.28
TOTAL				406.28
74027	06/14/2022	T ROWE PRICE		
	06/14/2022	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	504.45
TOTAL				504.45

*pre paid's*

**BAYPORT - BLUE POINT PUBLIC LIBRARY**

**Check Detail**

June 9 through July 12, 2022

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
74028	06/14/2022	SUFFOLK COUNTY WATER AUTHORITY		
	06/14/2022	SUFFOLK COUNTY WATER AUTHORITY	WATER	109.79
<b>TOTAL</b>				<u>109.79</u>
74029	06/21/2022	GIS BENEFITS		
	06/21/2022	GIS BENEFITS	EMPLOYEE PAYMENTS	746.58
<b>TOTAL</b>				<u>746.58</u>
74030	06/21/2022	NET2PHONE		
	06/21/2022	NET2PHONE	TELEPHONE	172.92
<b>TOTAL</b>				<u>172.92</u>
74031	06/21/2022	T ROWE PRICE		
	06/21/2022	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	536.11
<b>TOTAL</b>				<u>536.11</u>
74032	06/21/2022	GIS BENEFITS		
	06/21/2022	GIS BENEFITS	EMPLOYEE PAYMENTS	168.71
<b>TOTAL</b>				<u>168.71</u>
				<b>67,221.69</b>

BAYPORT - BLUE POINT PUB LIB - CAPITAL FUND

Check Detail

July 13, 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1248	07/13/2022	BBS ARCHITECTS	1000 - PEOPLES UNITED - CHECKING	
	07/13/2022		7000 - ARCHITECT FEES	6.09
TOTAL				<u>6.09</u>
1249	07/13/2022	RENU CONTRACTING AND REST	1000 - PEOPLES UNITED - CHECKING	
	07/13/2022		7040 - INTERIOR RENOVATION	413,681.88
TOTAL				<u>413,681.88</u>
1250	07/13/2022	VSC ELECTRIC, INC.	1000 - PEOPLES UNITED - CHECKING	
	07/13/2022		7050 - ELECTRICAL	120,013.93
TOTAL				<u>120,013.93</u>
1252	07/13/2022	VSC ELECTRIC, INC.	1000 - PEOPLES UNITED - CHECKING	
	07/13/2022		7050 - ELECTRICAL	157,028.40
TOTAL				<u>157,028.40</u>
				690,730.30

**Payroll Liability**

<b>Total Cash Required</b>		<b>\$50,087.26</b>
Debit for Checks (Net Pay)	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$3,332.45
Debit for FSDD (Full Service Direct Deposit)	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$32,989.89
Debit for Taxes	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$13,371.21
Debit for Pay-by-Pay	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$393.71
Total cash required for Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740		\$50,087.26

**Important Note**

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

## Payroll Liability

**PAY FREQUENCY:** Biweekly

**Net Pay**

Checks	3,332.45
Subtotal Net Pay	<b>3,332.45</b>
Total Net Pay Liability (Net Cash)	<b>3,332.45</b>

Taxes	Agency	Rate	Deposit Responsibility Client			Deposit Responsibility ADP		
			EE withheld	ER contrib		EE withheld	ER contrib	
Federal	Federal Income Tax					4,214.45		4,214.45
	Social Security					2,937.53	2,937.59	6,875.12
	Medicare					688.97	687.08	1,374.03
	<b>Subtotal Federal</b>					<b>7,838.95</b>	<b>3,624.65</b>	<b>11,463.60</b>
State	NY State income Tax					1,907.61		
	<b>Subtotal NY</b>					<b>1,907.61</b>		<b>1,907.61</b>
<b>Total Taxes</b>						<b>9,746.56</b>	<b>3,624.65</b>	<b>13,371.21</b>

Other Transfers	Full Service Direct Deposit (FSDD)	32,809.89	45 Employee Transactions
	Pay-by-Pay Insurance	393.71	

Total Biweekly Pay Frequency	
Total Direct Deposit (FSDD)	\$32,809.89
Total Pay-by-Pay Insurance	\$393.71
Total Taxes	\$13,371.21
Total Amount ADP Debited from your Account(s)	\$46,754.81

Total For 6/8/2022 - Payroll 1	
Total Direct Deposit (FSDD)	\$32,809.89
Total Pay-by-Pay Insurance	\$393.71
Total Taxes	\$13,371.21
Total Amount ADP Debited from your Account(s)	\$46,754.81

### Payroll Liability

<b>Total Cash Required</b>		<b>\$53,074.00</b>
Debit for Checks (Net Pay)	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$4,381.78
Debit for FSDD (Full Service Direct Deposit)	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$34,183.71
Debit for Taxes	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$14,095.71
Debit for Pay-by-Pay	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$412.80
Total cash required for Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740		\$53,074.00

#### Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

## Payroll Liability

PAY FREQUENCY: Biweekly

**Net Pay**

Checks	4,381.78	
Subtotal Net Pay		4,381.78
<b>Total Net Pay Liability (Net Cash)</b>		<b>4,381.78</b>

**Taxes**

	Agency	Rate	Deposit Responsibility Client		Deposit Responsibility ADP		
			EE withheld	ER contrib	EE withheld	ER contrib	
Federal	Federal Income Tax				4,427.66		4,427.66
	Social Security				3,110.87	3,110.85	6,221.82
	Medicare				727.60	727.57	1,455.17
	<b>Subtotal Federal</b>				<b>8,266.23</b>	<b>3,838.52</b>	<b>12,104.75</b>
State	NY State Income Tax				1,990.86		
	<b>Subtotal NY</b>				<b>1,990.86</b>		<b>1,990.86</b>
	<b>Total Taxes</b>				<b>10,257.19</b>	<b>3,838.52</b>	<b>14,095.71</b>

Other Transfers	Full Service Direct Deposit (FSDD)	34,183.71	48 Employee Transactions
	Pay-by-Pay Insurance	412.80	

**Total Biweekly Pay Frequency**

Total Direct Deposit (FSDD)	\$34,183.71
Total Pay-by-Pay Insurance	\$412.80
Total Taxes	\$14,095.71
<b>Total Amount ADP Debited from your Account(s)</b>	<b>\$48,692.22</b>

**Total For 6/23/2022 - Payroll 1**

Total Direct Deposit (FSDD)	\$34,183.71
Total Pay-by-Pay Insurance	\$412.80
Total Taxes	\$14,095.71
<b>Total Amount ADP Debited from your Account(s)</b>	<b>\$48,692.22</b>

Company: BAYPORT BLUE POINT PUBLIC LIBRARY

Date Printed: 07/11/2022 11:33

Check date: 6/23/2022 - Payroll 1

Run Number: 0436

20241173 - RF/MJU

Pay Period: 06/05/2022 to: 06/18/2022

**Payroll Liability**

<b>Total Cash Required</b>		<b>\$53,306.99</b>
Debit for Checks (Net Pay)	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$4,429.87
Debit for FSDD (Full Service Direct Deposit)	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$34,396.80
Debit for Taxes	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$14,080.22
Debit for Pay-by-Pay	Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740	\$420.10
Total cash required for Peoples United Bank, Routing/Transit no. (ABA) 221172186, Bank account no. XXXXXX2740		\$53,306.99

**Important Note**

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## Payroll Liability

PAY FREQUENCY:  Biweekly

**Net Pay**

Checks	4,429.87	
Subtotal Net Pay		4,429.87
<b>Total Net Pay Liability (Net Cash)</b>		<b>4,429.87</b>

**Taxes**

	Agency	Rate	Deposit Responsibility Client		Deposit Responsibility ADP		
			EE withheld	ER contrib	EE withheld	ER contrib	
Federal	Federal Income Tax				4,357.59		4,357.59
	Social Security				3,124.34	3,124.30	6,248.64
	Medicare				730.67	730.68	1,461.35
	<b>Subtotal Federal</b>				<b>8,212.60</b>	<b>3,854.98</b>	<b>12,067.58</b>
State	NY State Income Tax				1,992.64		
	<b>Subtotal NY</b>				<b>1,992.64</b>		<b>1,992.64</b>
	<b>Total Taxes</b>				<b>10,205.24</b>	<b>3,854.98</b>	<b>14,060.22</b>

Other Transfers: Full Service Direct Deposit (FSDD)	34,396.80	46 Employee Transactions
Pay-by-Pay Insurance	420.10	

<b>Total Biweekly Pay Frequency</b>	
Total Direct Deposit (FSDD)	\$34,396.80
Total Pay-by-Pay Insurance	\$420.10
Total Taxes	\$14,060.22
Total Amount ADP Debited from your Account(s)	\$48,877.12

<b>Total For 7/7/2022 - Payroll 1</b>	
Total Direct Deposit (FSDD)	\$34,396.80
Total Pay-by-Pay Insurance	\$420.10
Total Taxes	\$14,060.22
Total Amount ADP Debited from your Account(s)	\$48,877.12

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED

6/16/22

**JURISDICTION:**

Bayport-Blue Point Public Library

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL # (Please double space)	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	IF PART TIME INCLUDE: # OF HOURS PER WEEK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT OR NAME OF PREVIOUS INCUMBENT
APT	Vann, Colleen		Library Clerk	\$17.00/hr	max 17 1/2 hrs/wk	6-9-2022	22-00260 24-1162- 83

**INSTRUCTIONS:**

1. REMOVE THREE COPIES OF THIS FORM (WHITE, YELLOW, AND PINK) FROM PAD BEFORE FILLING OUT.
2. COMPLETE THIS FORM IN TRIPPLICATE. CARBON PAPER IS NOT REQUIRED.
3. FOLLOW ALL THE ADDITIONAL INSTRUCTIONS ON THE REVERSE OF THIS FORM.
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- DID YOU:**
1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?
  2. Request and canvass an eligible list for all competitive positions?
  3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?
  4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION. (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS.)

The above changes are hereby certified as being in accordance with Civil Service Requirements.



Signature of Appointing Authority

APPROVED

APPROVED AS NOTED

DISAPPROVED

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED

6-21-22

**JURISDICTION:** Bayport-Blue Point Public Library

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL # (Please double space)	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	IF PART TIME INCLUDES # OF HOURS PER WEEK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT OR NAME OF PREVIOUS INCUMBENT
SI	Bennett, Wendy		Assistant Library Director	\$89,447.54		7/1/2022	15-00081
SI	Chant, Susan		Library Assistant	\$63,768.57		7/1/2022	94-0454
SI	Firestone, Michael		Library Director	\$160,319.00		7/1/2022	11-00892
SI	Lawlor, Marcia		Library Assistant	\$30.28/hr		7/1/2022	94-0454
SI	McCrosson, Linda		Principal Account Clerk	\$40.57/hr		7/1/2022	06-01801
SI	O'Rourke, Ryan		Custodial Worker II	\$53,720.04		7/1/2022	10-00201
SI	Reilly, Christa		Library Clerk	\$18.54/hr		7/1/2022	22-00260

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*Marilyn Int*

APPROVED

APPROVED AS NOTED

DISAPPROVED

Signature of Appointing Authority

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED

6-21-22

**JURISDICTION:** Bayport-Blue Point Public Library

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL # (Please double space)	SOCIAL SECURITY # MUST BE ENCLOSED	TITLE	SALARY	IF PART TIME INCLUDE # OF HOURS PER WEEK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT OR NAME OF PREVIOUS INCUMBENT
SI	Silsbe, Gail		Librarian III	\$82,614.65		7/1/2022	11-00894
SI	Sheridan, Kelly		Librarian II	\$71,347.40		7/1/2022	21-01861
SI	Soper, Anne		Library Clerk	\$33,768.45		7/1/2022	08-01330
SI	Lodato, Emma		Librarian I(children's services)	\$59,340.15		7/1/2022	18-02092
SI	Sullivan, Gerald		Librarian II	\$74,518.15		7/1/2022	08-10404
SI	Swan, Christine		Library Clerk	\$18.54/hr		7/1/2022	22-00260

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Signature of Appointing Authority

APPROVED

APPROVED AS NOTED

DISAPPROVED

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED

6-21-22

**JURISDICTION:** Bayport-Blue Point Public Library

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL # (Please double space)	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	IF PART TIME INCLUDE # OF HOURS PER WEEK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
SI	Ackerman, Brooke		Library Clerk	\$17.51/hr		7/01/2022	22-00260
SI	Ackerman, Heather		Library Clerk	\$18.03/hr		7/1/2022	22-00260
SI	Bishop-Scioli, Laura		Librarian I-call in	\$38.32/hr		7/1/2022	88-5299
SI	Bonacasa, Gabriela		Librarian I-call in	\$29.67/hr		7/1/2022	16-01160
SI	Burg, Stephen		Librarian I	\$30.28/hr		7/1/2022	08-00402
SI	Byrne, Duncan		Custodial worker I	\$17.48/hr		7/1/2022	20-00540
SI	Cannini, Charles		Library Assistant	19.13/h		7/1/2022	19-00751
SI	Casper, Thomas		Librarian I	\$32.78/hr		7/1/2022	12-00281
SI	Chandler, Erica		Librarian I	\$29.67		7/01/2022	20-01821
SI	Costa, Daniel		Network Systems Technician	\$34.06/hr		7/1/2022	22-00007
SI	Cranshaw, Alexander		Librarian I	28.81/hr		7/1/2022	20-00281

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CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION. (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS.)

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Signature of Appointing Authority

APPROVED

APPROVED AS NOTED

DISAPPROVED

**REPORT OF PERSONNEL CHANGES**  
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED

6-21-22

**JURISDICTION:** Bayport-Blue Point Public Library

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL # (Please double space)	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	IF PART TIME INCLUDE: # OF HOURS PER WEEK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
SI	Cristiano, Josephine		Library Clerk	\$17.51/hr		7/1/2021	22-00260
SI	Fiore, Louis		Custodial Worker I	\$19.11/hr		7/01/2022	08-01403
SI	Harrison, Valerie		Librarian Trainee	\$24.72		7/01/2022	20-01821
SI	Hunt, Daniel		Librarian I	\$28.81/hr		7/1/2021	20-01821
SI	Hutchinson, Virginia		Librarian I	\$36.62/hr		7/1/2021	08-00402
SI	Jansen, Gillian		Library Clerk	\$19.06/hr		7/1/2021	22-00260
SI	Johannesman, Julie		Library Clerk	\$18.03/hr		7/1/2021	22-00260
SI	Johnson, Chistine		Library Treasurer	\$52.39/hr		7/1/2021	11-00236
SI	Koehler, Allyson		Library Clerk	\$17.51		7/02/2022	22-00260

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Signature of Appointing Authority

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APPROVED AS NOTED

DISAPPROVED

**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED

6-21-22

**JURISDICTION:**

Bayport-Blue Point Public Library

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL # (Please show title space)	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	IF PART TIME INCLUDE: # OF HOURS PER WEEK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
SI	Manor, Tessa		Custodial Worker I	\$17.48/hr		7/1/2022	20-00540
SI	Manthos-Gomez		Librarian Trainee	\$27.81/hr		7/01/2022	20-01821
SI	McDonald, Sean		Librarian I	\$38.32/hr		7/1/2022	93-1049
SI	Mitchell, Debra I.		Librarian I (children's services)	\$32.78/hr		7/1/2022	18-01721
SI	Narkiewicz, Jacqueline		Librarian I (Children's Services)	\$27.81/hr		7/01/2022	20-01820
SI	Nix, Jack		Librarian Trainee	\$24.72/hr		7/01/2022	20-01821
SI	Pabisz, Amy		Librarian I (Children's Services)	\$30.28/hr		7/1/2022	20-01820
SI	Pernice, Julie		Librarian I (children's services)	\$29.67/hr		7/1/2022	18-01721

**INSTRUCTIONS:**

1. REMOVE THREE COPIES OF THIS FORM (WHITE, YELLOW, AND PINK) FROM PAD BEFORE FILLING OUT.
2. COMPLETE THIS FORM IN TRIPPLICATE, CARBON PAPER IS NOT REQUIRED.
3. FOLLOW ALL THE ADDITIONAL INSTRUCTIONS ON THE REVERSE OF THIS FORM.
4. SEND IN WHITE AND YELLOW COPIES. RETAIN PINK FOR YOUR RECORDS.

- DID YOU:**
1. Submit a Duties Statement for all new positions or when refilling those for which Duties Statement is over five years old?
  2. Request and canvass an eligible list for all competitive positions?
  3. Submit Application for Employment (CS-205) on all provisional, temporary and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application?
  4. Submit a personnel change on the PREVIOUS INCUMBENT shown above?

CONSULT YOUR COPY OF THE SUFFOLK COUNTY CIVIL SERVICE RULES FOR A LISTING OF TITLES ASSIGNED TO THE UNCLASSIFIED, EXEMPT, NON-COMPETITIVE, AND LABOR CLASSES FOR YOUR TYPE OF JURISDICTION. (ALL TITLES NOT LISTED ARE IN THE COMPETITIVE CLASS)

The above changes are hereby certified as being in accordance with Civil Service Requirements.



Signature of Appointing Authority

APPROVED

APPROVED AS NOTED

DISAPPROVED

**REPORT OF PERSONNEL CHANGES**  
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED

6-21-22

**JURISDICTION:** Bayport-Blue Point Public Library

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL # (Please double space)	SOCIAL SECURITY # MUST BE INCLUDED	TITLE	SALARY	IF PART TIME INCLUDE # OF HOURS PER WEEK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT OR NAME OF PREVIOUS INCUMBENT
SI	Posnanski, Joann		Librarian I	\$40.02/hr		7/1/2022	08-0040
SI	Sinensky, Carol		Librarian I	\$32.83/hr		7/1/2022	93-1056
SI	Smith, Donna		Library Clerk	\$20.32/hr		7/1/2022	11-00896
SI	Theiling, Lorra		Librarian I (Children's Services)	\$30.28/hr		7/01/2022	21-01698
SI	Vowinkle, Lesli		Library Clerk	\$17.51/hr		7/1/2022	11-00896
SI	Voyack, Shannon		Library Assistant	19.13/hr		7/1/2022	11-00896

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**REPORT OF PERSONNEL CHANGES**  
**SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

DATE PREPARED  
 7/5/22

**JURISDICTION:** Bayport-Blue Point Public Library

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TRS	Chandler, Erica		Librarian I	29.67/hr	max 17 1/2 hrs/wk	7/25/2022	20-01821 24-1162-130

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