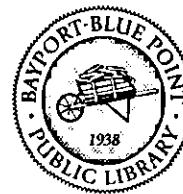


Bayport - Blue Point Public Library

186 Middle Road, Blue Point, New York 11715 • Phone (631) 363-6133 Fax (631) 868-3520



A regular meeting of the Board of Trustees of the Bayport-Blue Point Public Library will be held on **Wednesday, May 11, 2022 at 7:00pm** in the Library.

AGENDA

- I. Open Meeting
- II. Pledge of Allegiance
- III. Public comment
- IV. Approval of the minutes
- V. Correspondence

- VI. Financial Report
- VII. Warrant 'Schedule of Claims' & Payroll
- VIII. Personnel Report

- IX. Director's Report

- X. Committee Reports

- XI. Old Business

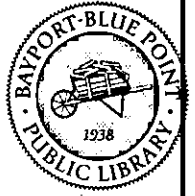
- XII. New Business

- XIII. Public comment
- XIV. Executive Session
- XV. Adjournment

Next meeting **Wednesday, June 8, 2022 7:00 PM**

Bayport - Blue Point Public Library

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REGULAR MEETING OF BAYPORT BLUE POINT PUBLIC LIBRARY BOARD OF TRUSTEES 04/5/2022

I. CALL TO ORDER

Trustee Devine called the meeting to order at 8:02 p.m. Present were Trustee Devine, Trustee Adams, Trustee Kennedy-Smith, Trustee Heineman, Trustee McAward, Director Mike Firestone, recorded the minutes.

II. APPROVAL OF MINUTES

Trustee Kennedy-Smith made a motion, seconded by Trustee McAward to accept the minutes of the March 9, 2022 regular meeting and the 3/23/2022 Special Board Meeting of the Board of Trustees; approved by all.

III. FINANCIAL REPORTS & SCHEDULE OF CLAIMS

Motion made by Trustee McAward, seconded by Trustee Adams to approve the **Bank Reconciliation & Financial Reports** dated February 2022; approved by all.

Motion made by Trustee Kennedy-Smith, seconded by Trustee Heineman to approve the **Bank Reconciliation & Financial Reports for Capital Fund** dated February 2022; approved by all.

Motion made by Trustee McAward, seconded by Trustee Adams, to approve the Operating Fund Schedule of Claims dated 4/5/2022 (**Check Detail Report**); approved by all.

Motion made by Trustee Heineman, seconded by Trustee Kennedy-Smith, to approve listed prepays, as presented, that were paid since last board meeting dated March 10, 2022 through April 4, 2022. (Checks between meetings); approved by all.

Motion made by Trustee McAward, seconded by Trustee Adams, to approve the Payroll Reports dated 3/17/22 and 3/31/22; approved by all.

IV. PERSONNEL REPORT

Motion by Trustee Kennedy-Smith, seconded by Trustee Heineman, to approve the CS-150 dated 3-17-22 (2x) and 3-12-2022.

V. DIRECTOR'S REPORT

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

Motion made by Kennedy-Smith, seconded by Trustee Heineman to approve the Network & system Administrator title and the new civil service appointing authority signature list.

Motion made by Trustee Adams, seconded by Trustee Kennedy-Smith to enter executive session at 8:20 p.m.; approved by all.

Motion made by Trustee Kennedy-Smith, seconded by Trustee Adams to exit executive session at 8:42 p.m.; approved by all.

Motion made by Trustee Heineman, seconded by Trustee Adams to approve change orders for #4 for Maccarone for \$1,385.64 and change order #5 got PGA Mechanical for \$5,040.78, approved by all.

Motion made by Trustee McAward and seconded by Trustee Adams, to approve CIS Proposal #2, approved by all.

X. ADJOURNMENT

Motion was made by Trustee McAward seconded by Trustee Kennedy-Smith to adjourn the meeting at 8:44 p.m.; approved by all.

Respectfully submitted,
Michael Firestone

**BAYPORT-BLUE POINT PUBLIC LIBRARY
203 BLUE POINT AVE
BLUE POINT, N.Y. 11715
(631)363-6133**

BANK RECONCILIATION FOR MARCH 2022

PEOPLE'S UNITED CHECKING GENERAL FUND

March 1, 2022	<u>BALANCE PER LIBRARY BOOKS:</u>	
	BALANCE PER LIBRARY BOOKS:	\$786,744.99
	RECEIPTS:	
	TAX REVENUE	201,317.42
	ADULT PROGRAMS	3,338.87
	PASSPORT FEES	1,172.42
	LLSA (2021 FINAL 10%)	399.00
	VOTE PAYMENT	375.00
	YOUNG ADULT PROGRAMS	373.42
	JUVENILE PROGRAMS	328.69
	CAFÉ RENT	300.00
	FRIENDS/DONATIONS	200.00
	COPIER	189.88
	REFUNDS	70.73
	FINES	37.93
	INTEREST	31.74
	LIBRARY BAGS	10.00
	FAX	4.25
		<u>208,149.35</u>
	TOTAL(Book Balance + Receipts)	994,894.34
	LESS: MARCH DISBURSEMENTS	<u>383,866.91</u>
March 31, 2022	BALANCE PER LIBRARY BOOKS:	<u><u>\$611,027.43</u></u>
March 31, 2022	<u>BALANCE PER BANK:</u>	
	BALANCE PER BANK:	\$644,613.75
	MARCH FINES DEPOSITED IN APRIL	<u>0.00</u>
	TOTAL(Bank Bal + O/S deposits)	644,613.75
	LESS: MARCH OUTSTANDING CHECKS	<u>33,586.32</u>
March 31, 2022	BALANCE PER BANK:	<u><u>\$611,027.43</u></u>

BAYPORT-BLUE POINT PUBLIC LIBRARY
203 BLUE POINT AVE
BLUE POINT, N.Y. 11715
(631)363-6133

BANK RECONCILIATION FOR MARCH 2022

SAVINGS ACCOUNT FLUSHING BANK

March 1, 2022	<u>BEGINNING BALANCE:</u> BALANCE FLUSHING BANK	\$462,360.28	
	TOTAL BALANCE PER STATEMENTS		\$462,360.28
	<u>DEPOSITS/TRANSFERS:</u> ADD: TRANSFER	0.00	
	TOTAL ADDITIONS		0.00
	<u>WITHDRAWALS/CHARGES:</u> SUB:	0.00	
	TOTAL SUBTRACTIONS		0.00
	<u>INTEREST:</u> ADD: INTEREST INCOME	19.63	
	TOTAL INTEREST INCOME		19.63
March 31, 2022	<u>ENDING BALANCE:</u> BALANCE FLUSHING BANK	\$462,379.91	
	TOTAL BALANCE PER STATEMENTS		<u>\$462,379.91</u>

BAYPORT-BLUE POINT PUBLIC LIBRARY
203 BLUE POINT AVE
BLUE POINT, N.Y. 11715
(631)363-8133

BANK RECONCILIATION FOR MARCH 2022

PEOPLE'S UNITED CHECKING CAPITAL ACCOUNT

March 1, 2022	<u>BALANCE PER LIBRARY BOOKS:</u>	
	BALANCE PER LIBRARY BOOKS:	\$644,572.58
	RECEIPTS:	
	INTEREST	<u>21.14</u>
	TOTAL(Book Balance + Receipts)	644,593.72
	LESS: MARCH DISBURSEMENTS	<u>430,179.44</u>
March 31, 2022	BALANCE PER LIBRARY BOOKS:	<u><u>\$214,414.28</u></u>
March 31, 2022	<u>BALANCE PER BANK:</u>	
	BALANCE PER BANK:	\$358,038.63
	MAR INCOME DEPOSITED IN APR	<u>0.00</u>
	TOTAL(Bank Bal + O/S deposits)	358,038.63
	LESS: MARCH OUTSTANDING CHECKS	<u>143,624.35</u>
March 31, 2022	BALANCE PER BANK:	<u><u>\$214,414.28</u></u>

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

Num	Date	Source Name	Memo	Paid Amount
73869	05/09/2022	GIS BENEFITS		
	05/09/2022	GIS BENEFITS	EMPLOYEE PAYMENTS	949.93
TOTAL				949.93
73870	05/09/2022	OPTIMUM		
	05/09/2022	OPTIMUM	OPTIMUM	383.86
	05/09/2022	OPTIMUM	OPTIMUM	187.12
TOTAL				570.98
73871	05/09/2022	PSEGLI		
	05/09/2022	PSEGLI	ELECTRIC	1,870.46
TOTAL				1,870.46
73872	05/09/2022	T ROWE PRICE		
	05/09/2022	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	505.38
TOTAL				505.38
73873	05/09/2022	A TIME FOR KIDS		
	05/11/2022	A TIME FOR KIDS	JUV PROGRAM	465.00
TOTAL				465.00
73874	05/09/2022	AMERICAN EXPRESS		
	05/11/2022	AMERICAN EXPRESS	OTHER PROF FEES	966.59
		AMERICAN EXPRESS	YA PROGRAM	659.23
		AMERICAN EXPRESS	PERIODICALS	443.92
		AMERICAN EXPRESS	VIDEO GAMES	39.99
		AMERICAN EXPRESS	ADULT BOOKS	236.47
		AMERICAN EXPRESS	POSTAGE	119.54
		AMERICAN EXPRESS	J PROGRAM	643.76
		AMERICAN EXPRESS	CUSTODIAL SUPPLIES	169.38
		AMERICAN EXPRESS	MISC REPAIRS	309.00
		AMERICAN EXPRESS	OFFICE SUPPLIES	40.99
		AMERICAN EXPRESS	JUV BOOKS	39.90
		AMERICAN EXPRESS	SOFTWARE	48.77
		AMERICAN EXPRESS	ADULT PROGRAM	150.00
TOTAL				3,867.54
73875	05/09/2022	BAKER & TAYLOR BOOKS		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	05/11/2022	BAKER & TAYLOR BOOKS	JUV BOOKS	709.01
		BAKER & TAYLOR BOOKS	YA BOOKS	503.72
		BAKER & TAYLOR BOOKS	ADULT BOOKS	<u>2,421.15</u>
TOTAL				3,633.88
73876	05/09/2022	BAYPORT FLOWER HOUSE		
	05/11/2022	BAYPORT FLOWER HOUSE	MISCV EXPENSE	<u>258.99</u>
TOTAL				258.99
73877	05/09/2022	BRINKMAN HARDWARE		
	05/11/2022	BRINKMAN HARDWARE	CUSTODAIL SUPPLIES	<u>57.10</u>
TOTAL				57.10
73878	05/09/2022	BRODART CO.		
	05/11/2022	BRODART CO.	JUV BOOKS	11.37
		BRODART CO.	ADULT BOOKS	<u>148.70</u>
TOTAL				160.07
73879	05/09/2022	CCP SOLUTIONS, LLC		
	05/11/2022	CCP SOLUTIONS, LLC	COPIERS	<u>1,200.82</u>
TOTAL				1,200.82
73880	05/09/2022	CIT		
	05/11/2022	CIT	COPIERS	<u>274.89</u>
TOTAL				274.89
73881	05/09/2022	DEMCO		
	05/11/2022	DEMCO	OFFICE SUPPLIES	618.06
		DEMCO	JUV PROGRAM	<u>85.89</u>
TOTAL				703.95
73882	05/09/2022	EAST WEST BOOKS		
	05/11/2022	EAST WEST BOOKS	JUV BOOKS	<u>558.30</u>
TOTAL				558.30
73883	05/09/2022	ECO-PHOTO EXPLORERS		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

Num	Date	Source Name	Memo	Paid Amount
	05/11/2022	ECO-PHOTO EXPLORERS	ADULT PROGRAM	295.00
TOTAL				295.00
73884	05/09/2022	ELIZABETH WALSH		
	05/11/2022	ELIZABETH WALSH	MED PART B REIMBURSEMENT	340.20
TOTAL				340.20
73885	05/09/2022	EMERALD ISLAND		
	05/11/2022	EMERALD ISLAND	CUSTODIAL SUPPLIES	736.13
TOTAL				736.13
73886	05/09/2022	KELLY SHERIDAN		
	05/11/2022	KELLY SHERIDAN	YA PROGRAM	51.87
	05/11/2022	KELLY SHERIDAN	YA PROGRAM	102.40
	05/11/2022	KELLY SHERIDAN	YA PROGRAM	322.80
TOTAL				477.07
73887	05/09/2022	KEVIN SEAMAN		
	05/11/2022	KEVIN SEAMAN	LEGAL FEES	1,066.00
TOTAL				1,066.00
73888	05/09/2022	KING KULLEN GROCERY CORP, INC.		
	05/11/2022	KING KULLEN GROCERY CORP, INC.	OFFICE SUPPLIES	34.32
TOTAL				34.32
73889	05/09/2022	LAURIE JANOWITZ		
	05/11/2022	LAURIE JANOWITZ	ADULT PROGRAM	450.00
	05/11/2022	LAURIE JANOWITZ	ADULT PROGRAM	374.00
	05/11/2022	LAURIE JANOWITZ	ADULT PROGRAM	210.00
TOTAL				1,034.00
73890	05/09/2022	LIBRARY IDEAS LLC		
	05/11/2022	LIBRARY IDEAS LLC	REF/ONLINE SERVICES	4.00
TOTAL				4.00
73891	05/09/2022	LINDA HOBBS		
	05/11/2022	LINDA HOBBS	REFUND ADULT PROGRAM	10.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

Num	Date	Source Name	Memo	Paid Amount
TOTAL				10.00
73892	05/09/2022	MCJ CLEANING SERVICES CORP.		
	05/11/2022	MCJ CLEANING SERVICES CORP.	OTHER PROF FEES	3,360.00
TOTAL				3,360.00
73893	05/09/2022	MD DESIGN STUDIOS		
	05/11/2022	MD DESIGN STUDIOS	ADULT PROGRAM	280.00
TOTAL				280.00
73894	05/09/2022	MIDWEST TAPE		
	05/11/2022	MIDWEST TAPE	ADULT DVD	1,769.27
		MIDWEST TAPE	ADULT CD	937.22
		MIDWEST TAPE	ADULT BOT	284.86
		MIDWEST TAPE	JUV BOT	171.95
TOTAL				3,163.30
73895	05/09/2022	MIDWEST TAPE -HOOPLA		
	05/11/2022	MIDWEST TAPE -HOOPLA	REF/ONLINE SERVICES	498.68
TOTAL				498.68
73896	05/09/2022	NATIONAL GRID		
	05/11/2022	NATIONAL GRID	GAS	1,024.45
TOTAL				1,024.45
73897	05/09/2022	NATIONAL WASTE SERVICES		
	05/11/2022	NATIONAL WASTE SERVICES	REFUSE REMOVAL	500.00
TOTAL				500.00
73898	05/09/2022	OCLC INC.		
	05/11/2022	OCLC INC.	MUSEUM KEY	515.00
TOTAL				515.00
73899	05/09/2022	PETER HAYNES		
	05/11/2022	PETER HAYNES	ADULT PROGRAM	150.00
TOTAL				150.00

BAYPORT - BLUE POINT PUBLIC LIBRARY
Check Detail

May 9, 2022

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
73900	05/09/2022	PRESSREADER		
	05/11/2022	PRESSREADER	REF/ONLINE SERVICES	7,390.00
TOTAL				<u>7,390.00</u>
73901	05/09/2022	QUENCH USA		
	05/11/2022	QUENCH USA	WATER COOLER	53.30
TOTAL				<u>53.30</u>
73902	05/09/2022	ROBERT SCOTT		
	05/11/2022	ROBERT SCOTT	JUV PROGRAM FEES	598.00
TOTAL				<u>598.00</u>
73903	05/09/2022	ROWAN AND LITTLEFIELD PUBLISHING GROUP		
	05/11/2022	ROWAN AND LITTLEFIELD PUBLISHING GRC REFERENCE		101.43
TOTAL				<u>101.43</u>
73904	05/09/2022	SCHOOL SPECIALTY		
	05/11/2022	SCHOOL SPECIALTY	JUV PROGRAM	743.15
TOTAL				<u>743.15</u>
73905	05/09/2022	SCLS		
	05/11/2022	SCLS	MEMBER SUPPORT	23,736.00
	05/11/2022	SCLS	ADULT PROG	1,026.75
		SCLS	JUV PROG	1,026.75
		SCLS	POSTAGE	31.90
		SCLS	OFFICE SUPPLY	34.10
TOTAL				<u>25,855.50</u>
73906	05/09/2022	SEARLES GRAPHICS, INC.		
	05/11/2022	SEARLES GRAPHICS, INC.	PRINTING NEWSLETTER	4,498.00
TOTAL				<u>4,498.00</u>
73907	05/09/2022	SPROUTS AND FRIENDS, INC.		
	05/11/2022	SPROUTS AND FRIENDS, INC.	JUV PROGRAM	500.00
TOTAL				<u>500.00</u>
73908	05/09/2022	T MOBILE		

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

Num	Date	Source Name	Memo	Paid Amount
	05/11/2022	T MOBILE	HOT SPOTS	412.00
TOTAL				412.00
73909	05/09/2022	TERRY MORRIS		
	05/11/2022	TERRY MORRIS	ADULT PROGRAM	175.00
TOTAL				175.00
73910	05/09/2022	W.B.MASON		
	05/11/2022	W.B.MASON	OFFICE SUPPLIES	79.40
		W.B.MASON	JUV PROGRAM	72.97
TOTAL				152.37
73911	05/09/2022	A TIME FOR KIDS		
	05/09/2022	A TIME FOR KIDS	JUV PROGRAM	95.00
TOTAL				95.00
73912	05/09/2022	AMERICAN MUSEUM OF NATURAL HISTORY		
	05/09/2022	AMERICAN MUSEUM OF NATURAL HISTORY	ADULT PROGRAM	250.00
		AMERICAN MUSEUM OF NATURAL HISTORY	JUV PROGRAM	250.00
TOTAL				500.00
73913	05/09/2022	BAYPORT-BLUE POINT UNION FREE SCHOOL DIST		
	05/09/2022	BAYPORT-BLUE POINT UNION FREE SCHOC	VOTING FEE	3,018.13
TOTAL				3,018.13
73914	05/09/2022	BILBLIOTHECA, LLC		
	05/09/2022	BILBLIOTHECA, LLC	REF/ONLINE SERVICES	27.47
	05/09/2022	BILBLIOTHECA, LLC	REF/ONLINE SERVICES	52.56
TOTAL				80.03
73915	05/09/2022	BRIAN COSTELLO		
	05/09/2022	BRIAN COSTELLO	MISC REPAIR	1,200.00
TOTAL				1,200.00
73916	05/09/2022	DIANE ARONSEN		
	05/09/2022	DIANE ARONSEN	ADULT PROGRAM	305.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

Num	Date	Source Name	Memo	Paid Amount
TOTAL				305.00
73917	05/09/2022	EMMA LODATO-e		
	05/09/2022	EMMA LODATO-e	JUV PROGRAM	49.25
TOTAL				49.25
73918	05/09/2022	FINDAWAY WORLD, LLC.		
	05/09/2022	FINDAWAY WORLD, LLC.	JUV BOT	85.28
TOTAL				85.28
73919	05/09/2022	GOVCONNECTION, INC.		
	05/09/2022	GOVCONNECTION, INC.	COMPUTER EQUIP	465.58
TOTAL				465.58
73920	05/09/2022	GRAINGER		
	05/09/2022	GRAINGER	CUSTODAIL SUPPLIES	76.11
TOTAL				76.11
73921	05/09/2022	JAMES CUMMINGS		
	05/09/2022	JAMES CUMMINGS	ADULT PROGRAM	150.00
TOTAL				150.00
73922	05/09/2022	JEANA LEWIS		
	05/09/2022	JEANA LEWIS	ADULT PROGRAM	200.00
TOTAL				200.00
73923	05/09/2022	JESSICA REILLY		
	05/09/2022	JESSICA REILLY	ADULT PROGRAM	225.00
TOTAL				225.00
73924	05/09/2022	JUDY WILSON		
	05/09/2022	JUDY WILSON	JUV PROGRAM	600.00
TOTAL				600.00
73925	05/09/2022	KELLY SHERIDAN		
	05/09/2022	KELLY SHERIDAN	YA PROGRAM	137.58

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

Num	Date	Source Name	Memo	Paid Amount
TOTAL				137.58
73926	05/09/2022	KEVIN SEAMAN		
	05/09/2022	KEVIN SEAMAN	LEGAL FEES	1,222.00
TOTAL				1,222.00
73927	05/09/2022	LEELAND MCALLISTER		
	05/09/2022	LEELAND MCALLISTER	ADULT PROGRAM	275.00
TOTAL				275.00
73928	05/09/2022	ORIENTAL TRADING		
	05/09/2022	ORIENTAL TRADING	JUV PROGRAM	65.04
TOTAL				65.04
73929	05/09/2022	QUADIENT LEASING		
	05/09/2022	QUADIENT LEASING	OFFICE SUPPLIES	221.99
TOTAL				221.99
73930	05/09/2022	ROBERT SCOTT		
	05/09/2022	ROBERT SCOTT	ADULT PROGRAM	545.00
TOTAL				545.00
73931	05/09/2022	ROSALIE BISCARDI		
	05/09/2022	ROSALIE BISCARDI	ADULT PROGRAM	240.00
TOTAL				240.00
73932	05/09/2022	SCLS-PALS		
	05/09/2022	SCLS-PALS	PALS	4,164.53
TOTAL				4,164.53
73933	05/09/2022	SUSAN CHANT		
	05/09/2022	SUSAN CHANT	YA PROGRAM	56.48
TOTAL				56.48
73934	05/09/2022	THOMAS ADAMO		
	05/09/2022	THOMAS ADAMO	MUSIC PROGRAM	450.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

Num	Date	Source Name	Memo	Paid Amount
TOTAL				450.00
73935	05/09/2022	ULINE		
	05/09/2022	ULINE	ADULT PROGRAM	57.28
TOTAL				57.28
73936	05/09/2022	WELLS FARGO FINANCAIL LEASING		
	05/09/2022	WELLS FARGO FINANCAIL LEASING	COPIERS	629.00
TOTAL				629.00
73937	05/09/2022	WILLIAM RESZELBACH		
	05/09/2022	WILLIAM RESZELBACH	ADULT PROGRAM	300.00
TOTAL				300.00
73938	05/09/2022	AFFLAC NEW YORK		
	05/09/2022	AFFLAC NEW YORK	EMPOYEE PAYMENTS	476.76
TOTAL				476.76
73939	05/09/2022	BALDMAN PERCUSSION		
	05/09/2022	BALDMAN PERCUSSION	JUV PROGRAM	250.00
TOTAL				250.00
73940	05/09/2022	GREAT SOUTH BAY LANDSCAPING		
	05/09/2022	GREAT SOUTH BAY LANDSCAPING	LAWN SERVICE	3,055.00
TOTAL				3,055.00
73941	05/09/2022	MICHAEL GALLAGHER, CPA		
	05/09/2022	MICHAEL GALLAGHER, CPA	ACCOUNTING FEES	600.00
TOTAL				600.00
73942	05/09/2022	PAUL JOSEPH, LLC.		
	05/09/2022	PAUL JOSEPH, LLC.	MUSIC PROGRAM	600.00
TOTAL				600.00
73943	05/09/2022	RYU SHU KAN		
	05/09/2022	RYU SHU KAN	MUSIC PROGRAM	400.00

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

May 9, 2022

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL				400.00
73944	05/09/2022	SUFFOLK COUNTY WATER AUTHORITY		
	05/09/2022	SUFFOLK COUNTY WATER AUTHORITY	WATER	<u>72.49</u>
TOTAL				72.49
73945	05/09/2022	T ROWE PRICE		
	05/09/2022	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	<u>521.13</u>
TOTAL				521.13
73946	05/09/2022	VITO GENNA		
	05/09/2022	VITO GENNA	MUSIC PROGRAM	<u>650.00</u>
TOTAL				650.00
				91,082.85

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

April 6 through May 8, 2022

Num	Date	Source Name	Memo	Paid Amount
73860	04/14/2022	AFFLAC NEW YORK		
	04/14/2022	AFFLAC NEW YORK	EMPLOYEE PAYMENTS	<u>476.76</u>
TOTAL				476.76
73861	04/14/2022	NATIONAL GRID		
	04/14/2022	NATIONAL GRID	GAS	<u>4,133.66</u>
TOTAL				4,133.66
73862	04/14/2022	NYS EMPLOYEE'S HEALTH INSURANCE		
	04/14/2022	NYS EMPLOYEE'S HEALTH INSURANCE	HEALTH INSURANCE	<u>32,558.32</u>
TOTAL				32,558.32
73863	04/14/2022	OPTIMUM		
	04/14/2022	OPTIMUM	OPTIMUM	<u>374.21</u>
TOTAL				374.21
73864	04/14/2022	PSEGLI		
	04/14/2022	PSEGLI	ELECTRIC	<u>117.44</u>
TOTAL				117.44
73865	04/14/2022	REGAN AGENCY		
	04/14/2022	REGAN AGENCY	INSURANCE	<u>5,910.00</u>
TOTAL				5,910.00
73866	04/14/2022	SUFFOLK COUNTY WATER AUTHORITY		
	04/14/2022	SUFFOLK COUNTY WATER AUTHORITY	WATER	<u>2.86</u>
TOTAL				2.86
73867	04/14/2022	T ROWE PRICE		
	04/14/2022	T ROWE PRICE	EMPLOYEE CONTRIBUTIONS	<u>509.52</u>
TOTAL				509.52
73868	04/14/2022	NET2PHONE		
	04/14/2022	NET2PHONE	TELEPHONES	<u>44.88</u>
TOTAL				44.88

Prepays

BAYPORT - BLUE POINT PUBLIC LIBRARY

Check Detail

April 6 through May 8, 2022

<u>Num</u>	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amount</u>
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44,127.65

BAYPORT - BLUE POINT PUB LIB - CAPITAL FUND

Check Detail

May 11, 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1245	05/11/2022	BBS ARCHITECTS	1000 · PEOPLES UNITED - CHECKING	
	05/11/2022		7000 · ARCHITECT FEES	28,212.46
TOTAL				<u>28,212.46</u>
1246	05/11/2022	GATZ SITEWORK AND LANDSCAPE C	1000 · PEOPLES UNITED - CHECKING	
	05/11/2022		7030 · EXTERIOR RENOVATION	167,098.78
TOTAL				<u>167,098.78</u>
				195,311.24

Payroll Liability

Total Cash Required	\$103,730.32
Debit for Checks (Net Pay)	\$8,609.31
Debit for FSDD (Full Service Direct Deposit)	\$67,236.45
Debit for Taxes	\$27,035.29
Debit for Pay-by-Pay	\$849.27

Important Note

Your cash required total does not include your fees for service. The invoice with the details of your fees will be sent the Monday after you process your payroll with the debit from your account occurring 3 banking days later.

Payroll Liability

PAY FREQUENCY: Biweekly

Net Pay

Checks	8,609.31	
Subtotal Net Pay		8,609.31
Total Net Pay Liability (Net Cash)		8,609.31

Taxes	Agency	Rate	Deposit Responsibility Client		Deposit Responsibility ADP		
			EE withheld	ER contrib	EE withheld	ER contrib	
Federal	Federal Income Tax				8,172.31		8,172.31
	Social Security				6,078.11	6,078.14	12,156.25
	Medicare				1,421.49	1,421.47	2,842.96
	Subtotal Federal				15,671.91	7,499.61	23,171.52
State	NY State Income Tax				3,863.77		
	Subtotal NY				3,863.77		3,863.77
	Total Taxes				19,535.68	7,499.61	27,035.29

Other Transfers	Full Service Direct Deposit (FSDD)	67,236.45	89 Employee Transactions
	Pay-by-Pay Insurance	849.27	

Total Biweekly Pay Frequency	
Total Direct Deposit (FSDD)	\$67,236.45
Total Pay-by-Pay Insurance	\$849.27
Total Taxes	\$27,035.29
Total Amount ADP Debited from your Account(s)	\$95,121.01

Total For 4/14/2022 - Payroll 1 to 4/28/2022 - Payroll 1	
Total Direct Deposit (FSDD)	\$67,236.45
Total Pay-by-Pay Insurance	\$849.27
Total Taxes	\$27,035.29
Total Amount ADP Debited from your Account(s)	\$95,121.01